

Monthly Town Board Meeting – June 20, 2011 – 6:00 p.m.

Mukwa Town Hall, E8514 Weyauwega Rd., Northport 8 in attendance; 3 non-residents including Kent Hager, New London City Administrator & John Faucher, County Post

Chairman Curns called the meeting to order at 6:00 p.m. Notification of this meeting was given to the Press on June 13, 2011 and the final agenda was posted in the three designated places on June 17, 2011.

The Pledge of Allegiance was recited.

Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Neil Freeman, Supervisor 2 – Present; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Approve: (a) Monthly Town Board Meeting Minutes: Motion was made by Supervisor Shaw to approve the May 16, 2011 Monthly Town Board Minutes as printed. A second to the motion was made by Supervisor Freeman. Motion carried. (b) May 27th Special Town Board Meeting Minutes: Motion to approve the Minutes of the May 27th Special Town Board Meeting was made by Supervisor Shaw with a second by Supervisor Freeman. Motion carried.

Treasurer: Approve Monthly Treasurer's Report: Motion was made by Supervisor Shaw, seconded by Supervisor Freeman to approve the May 31, 2011 Treasurer's Report as presented & read. Motion carried.

Budget/Vouchers: Approval & Payment of Vouchers: Motion was made by Sup. Shaw/Sup. Freeman to approve payment of Vouchers 23535 through 23583, dated May 17, 2011 through June 20, 2011, and Direct Withdrawal of Social Security, Medicare & Federal Taxes of \$1,204.99, for a total of \$27,328.90. Motion carried.

Public Forum - Town of Mukwa Residents: Kent Hager-New London City Administrator: Mr. Hager attends a meeting once in awhile to touch base and also shared with those present some of the local projects such as the Kwik Trip, bowling alley and Hatten Stadium projects. Mike Wundrock-Dawn Drive: Mr. Wundrock questioned agenda item 10(e) whether amended should be amend. Clerk Zielinski verified that was supposed to be removed and should just say Ordinance 5-09 & Ordinance 2-09(weight limit ordinances). Mr. Wundrock followed that he was concerned that if these ordinances were to be amended or rescinded, the property owners should be notified. Greg Wood-Cty Trk X asked if he could comment on this issue. Chairman Curns stated that this would be OK. Mr. Wood stated that he was not notified when weight limits were posted in the past, from Class B to 6-Ton and then 15-Ton. As this is an agenda item, Chair Curns felt we should just continue the discussion under Roads, letter (e).

County Supervisor: County Supervisor, Bob Fleas advised that there will be a culvert repair on County Trunk X and the road will be closed during that time.

Plan Commission: (a) Update/Monthly Report: Plan Commission Chair Shaw reported that at the June 1st Monthly Plan Commission Meeting, Neil Freeman's resignation was officially accepted. Greg Wood minor land division was also approved. Discussion on Plan Commission member's reimbursement, currently all members receive \$40.00 per meeting. Chair Shaw felt that the next Chair & Recording Secretary should be reimbursed more than the other members, due to their increased work load. Chairman Curns questioned whether the Town needs a Plan Commission now that the bulk of the planning process has been completed. Next Plan Commission meeting scheduled for Wednesday, July 6th at 6:00 p.m. to be held at the Mukwa Town Hall.

Building Inspector Report for May-June: Dave Magolski-Cy Trk W: Siding/Window Replacement; Ron Gedemer-Ona Pines Rd: New Home; Andrew Johnson-Kimble Ct: Detached Garage; Richard Kenyon-Weyauwega Rd: Pole Building. Monthly Total: \$236,000 Year to Date Total: \$453,400. Motion to accept the May-June Building Inspector's Report was made by Sup. Freeman & seconded by Sup. Shaw. Motion carried. (b) Read/Review: Amendment to Fee Schedule-Ordinance 1-96: Read by Clerk Zielinski. Questions for Building Inspector before final adoption.

(c) Conditional Use Permit Application for Dale Marquardt-Review & Provide Written Recommendations to Waupaca County Zoning: Supervisor Shaw made a motion to approve the Conditional Use Permit Application for Dale Marquardt's 30'x40' pole building. Second to the motion was made by Supervisor Freeman. Motion carried. (d) Greg Wood-Application for Minor Land Division-Approval/ Signatures: Chairman Curns made a motion to approve the Application for Minor Land Division for Greg Wood. Motion was seconded by Supervisor Shaw. Motion carried.

Animal Control Officer: (a) Animal Report Forms/Veterinary Invoice/s: Read. (b) Citation Letter/s: None issued.

Raft Ordinance Discussion: Following up to previous discussions, regarding rafts left in the river, County Supervisor Fleas had the Waupaca County Land Information Office compile a map showing the 100 & 500 year flood zones. After reviewing, previous discussion of completely removing rafts beyond the 100 year flood zone would be impossible (map on file in Clerk's office). Verifying, again, that these raft were legally moved beyond the Ordinary High Water Mark (OHWM), per the Town's Raft Ordinance, Town Raft Inspector Leon Fietzer stated that he goes out several times a year to check on rafts, their condition, whether they are licensed and in compliance with the Town's Ordinance. Mr. Fietzer also advised that our local DNR warden, Bryan Lockman goes out after to double-check that everything is OK. John Faucher was present and felt that OHWM is subject to too much individual interpretation. Chairman Curns emphasized that the Town is simply looking for a reasonable way to fix the problem. Mr. Faucher suggested that maybe a Raft Association, with a small due, should be formed to have people/equipment available to help with raft removal. Raft Inspector stressed that if any changes were being proposed/made to the Raft Ordinance, that all raft owners need a letter to inform them. Chairman Curns asked that Mr. Faucher write a simple letter to go out to all raft owners asking for suggestions (check box) and possibly a Raft Association, to help rectify the issues.

Roads: (a) Monthly Report: Potholes on Fleas Rd needs to be filled. Mower broke before mowing was completed-north side of Town has been mowed (b) Road Equipment-Report/Repairs/ Purchases Needed: Corey did some grader repairs-wheel seal. (c) Chip Sealing Budget: Add to a Special Meeting Agenda. (d) Culvert Repairs-Klatt Road: Price received from County Highway Department and Mid-State Asphalt. Clarification needed on quotes. Will add to a Special Meeting Agenda. (e) Ordinance 5-09 & Ordinance 2-09 (Weight Limit Ordinances): Chairman Curns asked Mr. Wood to discuss his concerns & difficulties with getting weight limit permits to his vendors. Mr. Wood stated he was losing customers due to the weight limit. Wayne Poppy also stated his concerns and issues with the weight limits, but Mr. Poppy did state that he no longer personally has heavy equipment and is not affected, but again, it affects his deliveries and customers.

Motion was made by Chairman Curns/Sup. Freeman to go ahead and remove the weight limit on Larry Road & Broadway Street. Motion carried. Clerk Zielinski stated that this was an illegal motion as removing/rescinding was not specifically an agenda item. Supervisor Shaw felt this should be properly noticed and added to July's agenda. (f)Ordinance to Authorize Emergency Orders: Attorney looking for direction on what Town would like to be included. Will be added to a future agenda. (g)Garage Door Damage from Snowplow: Truck slid into a resident's garage door and put a crack in the fiberglass door. Door is old and replacement parts are unavailable. Owner provided a quote of \$850.00 to replace. Board felt that another quote should be obtained. Will add to July's Agenda.

Waupaca County Zoning/Other Meetings: **Attended**: (1)Chairman Curns & Supervisor Shaw attended the May 19th Waupaca County Towns Association Quarterly Meeting held in Manawa; (2)Chairman Curns & Supervisor Shaw attended the May 24th Weyauwega Area Fire Department Meeting held at the Weyauwega Fire Department. **Upcoming**:

Town Hall-Air Conditioner: 3 quotes were received-Heise Heating & Air Conditioning; Poppy Plumbing & Hoffman, Heating & Cooling. Motion was made by Supervisor Shaw and seconded by Supervisor Freeman to accept the quote from Heise Heating & Air Conditioning for two (2) units (split system-2 ton units) for a total of \$4,400.00. Motion carried.

Fireworks Permit-Display for Wayne Poppy on June 25, 2011: Motion to approve a fireworks display permit for Wayne Poppy on June 25th was made by Chairman Curns with a second by Supervisor Shaw. Motion carried.

Annual License Approval: (a)Renewal Liquor Licenses: Motion was made by Sup. Shaw/Sup. Freeman to approve the Renewal Class "B" Combination Liquor Licenses for: Pine Tree Supper Club; Wolf River Trips & Campground; Hucklberry Acres, Inc; Bean City Bar & Grill; Guth's Resort; Pup's Irish Pub; The Log Cabin & Phil's Still. Motion carried. Motion to approve the Renewal Class "A" for Offsale Only License for the Northport Convenience Center was made by Supervisor Shaw & seconded by Supervisor Freeman. Motion carried. (b)Cigarette Licenses: Motion was made by Sup. Shaw/Sup. Freeman to approve Cigarette Licenses for: Wolf River Trips & Campground; Guth's Resort; Northport Convenience Center; Hucklberry Acres, Inc; Phil's Still & Pup's Irish Pub. Motion carried. (c)Operator Licenses: (1)Wolf River Trips & Campground: Motion was made by Sup. Shaw/Sup. Freeman to approve issuance of Operator Licenses to: Jeremy Garrow, Heather Laughlin, Tarra Drath, Kelly Schwartz, Sharla Bellile, Mollie Steingraber, Joseph Kraft, Kayla Mischke, Kylie Johnson & Mark Flease. Motion carried. (2)Hucklberry Acres, Inc: Motion was made by Sup. Shaw/Sup. Freeman to approve issuance of Operator Licenses to: Lois Cunningham, Connie Wilz, Randy Stupecky, Kelly Kearn, June Krull, Diane Penney, Julie Fronczak, Jean Harvath, Joyce Dain, Angelo R. Pulido & Eugene P. Murray. Motion carried. (3)Bean City Bar & Grill: Motion was made by Sup. Shaw/Sup. Freeman to approve issuance of Operator Licenses to: C. Jamie Ingalls, Daniel P. Deeg, Cara Hedtke, Joel Mecikalski, Angela Diem & Kendra Marten. Motion carried. (4)Phil's Still: Motion was made by Sup. Shaw/Sup. Freeman to approve issuance of Operator Licenses to: Kimberly Janke, Deborah Wickersheim, Autumn Fahser, Karmin Heimbruch, Scott Heimbruch, Randy Fletcher, Nicole Wroblewski, Jamie DuFrane, Ashley Huey, Danielle Riley & Ellen Hackbarth. Motion carried. (5)Pine Tree Supper Club: Motion was made by Sup. Shaw/Sup. Freeman to approve issuance of Operator Licenses to: Debra L. Olson, Brian Affeldt, Sue A. Wood, Lance Birkholz & Corinne Dorsey. Motion carried. (6)Northport Convenience Center: Motion was made by Sup. Shaw/Sup. Freeman to approve issuance of Operator Licenses to: Heather Scheibe, Debra J. Engels, Michael C. Schmidt & Jared D. Gehrke. Motion carried. (7)Guth's Resort: Motion was made by Sup. Shaw/Sup. Freeman to approve issuance of Operator Licenses to: Mary Ann Pickelheimer & Patti Newhouse. Motion carried. (8)The Log Cabin: Motion was made by Sup. Shaw/Sup. Freeman to approve issuance of Operator Licenses to: Kathryn J. Griesbach, Shirley A. Martzahl & Jennifer Meyer. Motion carried. (9)Pup's Irish Pub: Motion was made by Sup. Shaw/Sup. Freeman to approve issuance of Operator Licenses to: Carolyn French, Nina Acevedo, Donna Kempf & Louise M. Rossi-Kabe. Motion carried. (d)Campground Licenses: Motion was made by Sup. Shaw/Sup. Freeman to approve & issue campground licenses to: Hucklberry Acres, Inc; Guth's Resort & two (2) for Wolf River Trips & Campground-(1)E8799 Larson Rd, Weyauwega & (2)E8041 Cty Trk X, New London. Motion carried. (e)Mobile Home Park Operator License: Motion to approve the annual Mobile Home Park Operator License for Scott Krautkramer, Oakwood Estates (59 lots) was made by Supervisor Shaw & seconded by Supervisor Freeman. Motion carried.

Elections-Recall Election: Primary to be held on July 12th and Election on August 9th.

Correspondence Received:

Motion to adjourn was made by Chairman Curns. Second by Supervisor Shaw. Motion carried.

Respectfully Submitted,

Jeannette Zielinski, Municipal Clerk

Special Town Board Meeting – June 24, 2011 – 9:00 a.m.

Mukwa Town Hall, E8514 Weyauwega Rd., Northport 3 in Attendance

Chairman Curns called the meeting to order at 9:00 a.m. Notification of this meeting was posted in the three designated places on June 21, 2011.

The Pledge of Allegiance was recited.

Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Neil Freeman, Supervisor 2 – Present; Brenda Grove, Treasurer – Excused; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

License Approvals: (a)Original Liquor License- Royalton Station-Himalaya Petroleum, LLC: Motion to approve a new, original Class "A" for Offsale Only Liquor License for Royalton Station-Himalaya Petroleum, LLC was made by Chairman Curns & seconded by Supervisor Shaw. Motion carried. (b)Original Cigarette License- Royalton Station-Himalaya Petroleum, LLC: Motion to approve a new, original Cigarette License for Royalton Station-Himalaya Petroleum, LLC was made by Chairman Curns & seconded by Supervisor Shaw. Motion carried. (c)Operator License- Bean City Bar & Grill-Sharon Gawenda: Motion to approve the issuance of an Operator License to Sharon Gawenda for Bean City Bar & Grill was made by Chairman Curns & seconded by Supervisor Freeman. Motion carried.

Culvert-Klatt Road: (Would like replaced before school starts) Motion was made by Supervisor Shaw with a second by Supervisor Freeman to approve the Mid-State Asphalt bid for two (2) 18" x 35' culverts, four (4) apron end walls and the removal & disposal of old culvert on Klatt Road for a total of \$3,610.48. Motion carried.

Culvert Flow Issue-Bean City Road: (Matt Manske property) Motion was made by Supervisor Shaw to authorize Mid-State Asphalt to lower the culvert to an appropriate depth to get the flow of water off of Matt Manske's field on the east side of Bean City Road for a total of \$1,700.00. Motion carried.

Chip Seal-Possible Additional Roads: Discussion.

Road Paving-Possible Project: Discussion, possibility of Madden Road, Loss Road and Dey Road, but until the Prevailing Wage issue is addressed by the State, and it was felt that the Town could not do a large project at this time. Asked Mid-State to give us estimates for Madden, Dey and Loss Road repairs. Will be added to future agenda.

Building Inspector-Updated Building Permit Fee Schedule: Discussion and review with Town Building Inspector over proposed Building Permit Fee Schedule. Board asked for a couple of revisions to be made. Will be added to June Monthly Town Board Meeting.

Plan Commission-Resignation of Neil Freeman: Motion to officially accept Neil Freeman's resignation from the Town Plan Commission was made by Supervisor Shaw with a second by Chairman Curns. Motion carried.

Motion to adjourn was made by Supervisor Shaw. Second by Supervisor Freeman. Motion carried.

Respectfully Submitted,

Jeannette Zielinski, Municipal Clerk