

Public Budget Hearing – November 19, 2012 – 5:30 p.m.

Mukwa Town Hall, E8514 Weyauwega Rd., Northport 3 in attendance

Notification of this meeting was given to the Press and posted in the three designated places on October 22, 2012.

Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

Chairman Curns called the meeting to order at 5:30 p.m.

The proposed 2013 Budget was reviewed. Public Comment time was allowed & questions answered.

Motion to adjourn the Public Budget Hearing was made by Michael Wundrock and seconded by Lloyd Stern. Motion carried.

Respectfully Submitted,

Jeannette Zielinski, Municipal Clerk

Special Town Meeting of the Electors – November 19, 2012

Held Immediately Following the Public Budget Hearing

Mukwa Town Hall, E8514 Weyauwega Rd., Northport 3 in attendance

Notification of this meeting was given to the Press and posted in the three designated places on October 22, 2012.

Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

Chairman Curns called the meeting to order at 5:50 p.m.

To approve the 2012 Town tax levy to be paid in 2013 pursuant to Sec. 60.10(1)(a) of Wisconsin Statutes: Motion was made by Michael Wundrock to approve the tax levy as presented at \$205,141. Second to the motion was made by Lloyd Stern. Aye: All Present. Motion carried.

Motion to adjourn the Special Town Meeting of the Electors was made by Catherine Stern and seconded by Michael Wundrock. Motion carried.

Respectfully Submitted,

Jeannette Zielinski, Municipal Clerk

Monthly Town Board Meeting – November 19, 2012 –

Held Immediately Following Special Meeting of the Electors

Mukwa Town Hall, E8514 Weyauwega Rd., Northport 3 in attendance

Chairman Curns called the meeting to order at 5:52 p.m. Pledge of Allegiance was recited. Notification of this meeting was given to the Press on November 11, 2012 and the final agenda was posted in the three designated places on November 17, 2012.

Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Board Approve & Adopt 2013 Budget Pursuant to Sec. 60.40(4) of Wisconsin Statutes: Motion was made by Supervisor Shaw & seconded by Supervisor Manske to Approve & Adopt the 2013 Budget of \$401,823, Pursuant to Sec. 60.40(4) of Wisconsin as follows. Motion carried.

	<u>2012</u> Budget	<u>2013</u> Proposed Budget	% Change
<u>REVENUES</u>			
Taxes:			
General Property Taxes	\$204,464	\$205,141	0.33%
Other Taxes	1,310	1,306	-0.31%
Intergovernmental Revenue	141,883	142,736	0.60%
Public Charges for Services	70	70	0.00%
Licenses & Permits/Town Hall Rentals	9,025	14,380	59.34%
TV Franchise	20,000	21,000	5.00%
Town Mobile Home Share	9,000	9,000	0.00%
Recycling Grant	4,725	4,725	0.00%
Interest/Other Town Receipts	4,060	3,465	-14.66%
TOTAL REVENUE & CASH	<u>\$394,537</u>	<u>\$401,823</u>	1.85%
Cash Balance Applied	0	0	
TOTAL REVENUES	<u>\$394,537</u>	<u>\$401,823</u>	1.85%
<u>EXPENDITURES</u>			
General Government/Misc. Expense	\$124,500	\$120,150	-3.49%
Public Safety	66,787	67,406	0.93%
Road Construction/Maintenance	144,550	152,417	5.44%
Street Lights	3,200	3,350	4.69%
Recycling Expenditures	44,500	44,500	0.00%
Contingency Fund	9,000	12,000	33.33%
Revaluation Fund	2,000	2,000	0.00%
TOTAL EXPENDITURES	<u>\$394,537</u>	<u>\$401,823</u>	1.85%

Approve October 15, 2012 Monthly Town Board Meeting Minutes: Motion was made by Supervisor Shaw to approve the October 15, 2012 Monthly Town Board Meeting Minutes as presented. A second to the motion was made by Supervisor Manske. Motion carried.

Treasurer: Approve Monthly Treasurer's Report: Read by Treasurer Grove. Motion was made by Supervisor Shaw and seconded by Supervisor Manske to approve the October 31, 2012 Treasurer's Report as read & printed. Motion carried.

Note: Tax Collection Dates are set for Friday, December 28th & Monday, December 31st and Wednesday & Thursday, January 30th & 31st, 2013 from 9:00 a.m. to 4:00 p.m. each day.

Budget/Vouchers: (a)Move Funds to Building Inspector Account: Motion was made by Chairman Curns to approve moving \$770.43 from the Contingency Fund into the Building Inspector Account. Second to the motion was made by Supervisor Shaw. Motion carried. (b)Move Funds to Election Account: Motion was made by Chairman Curns to approve moving \$2,460.69 from the Contingency Fund into the Election Account. Second to the motion was made by Supervisor Shaw. Motion carried. (c)Approval & Payment of Vouchers: Motion was made by Chairman Curns/Supervisor Shaw to approve payment of Vouchers 24325 through 24379, dated October 16, 2012 through November 19, 2012, and Direct Withdrawal of Social Security, Medicare & Federal Taxes of \$1,077.05, for a total of \$24,959.00. Motion carried.

Public Forum - Town of Mukwa Residents: Mike Wundrock-Dawn Drive. Mr. Wundrock (previous Town Supervisor) commented that it would be nice to put a plaque in place in the Town Hall in honor Supervisor Neil Freeman. Discussion. Decided that it would be more appropriate and fair to all the residents who have served the Town to have a plaque created to present to Dorothy Freeman. Board members/Clerk/Treasurer who served with Neil would be willing to pay to have this done.

Plan Commission: (a)Update/Monthly Report: Plan Commission Chair Shaw stated that there was no need for a November Meeting. Next Scheduled Meeting (if needed): To be Scheduled & held at the Mukwa Town Hall.

Building Inspector: (a)October-November: Michael Jackson-Forest Dr: Pole Building; Mike Winkler-Dey Rd: New Home. Monthly Total - \$195,000 & Year-to-Date Total - \$1,586,993. Motion to accept the October Building Inspector's Report as presented was made by Chairman Curns with a second to the motion made by Supervisor Manske. Motion carried.

Animal Control Officer: (a)Animal Report Forms/Veterinary Invoice/s: Reviewed. Motion to approve the submitted Animal Control Report Form was made by Chairman Curns with a second to the motion made by Supervisor Shaw. Motion carried. (b)Citation Letter/s: None issued.

Roads: (a)Monthly Report: Question whether sanders were on the trucks; (b)Road Equipment-Report/Repairs/ Purchases Needed: (c)Transfer Town Half of Beckert Road to City-Follow-up: Letter sent to City by Town Attorney. City is amenable & is proceeding. Will be added to December Agenda. (d)Otto Road-Sand Trucks: Chairman Curns reported that this is in regards to a sand pit in the Town of Lebanon where slag from Waupaca Foundry is to be dumped for approximately two to three years, until filled. Chairman Curns noted that the Waupaca County Highway Department has taken pictures of Otto Road in order to monitor the condition of the road.

Operator License – Bean City Bar & Grill -- Adam Stepniak: Motion to approve the issuance of an operator license to Adam Stepniak for Bean City Bar & Grill was made by Chairman Curns with a second to the motion made by Supervisor Manske. Motion carried.

Meetings/Training/Waupaca County Zoning Hearings: **Attended:** (1)Clerk Zielinski attended the October 16th WTA Annual Convention for Clerk's Training in Appleton; (2)A letter was sent on behalf of the property owner for the October 18th Waupaca County Zoning Public Hearing; (3)The Mukwa Town Board & Treasurer Grove attended the November 8th Waupaca County Town's Association Quarterly Meeting held in Manawa. **Upcoming:** (1)January 25th & 26th-ICS 300 Class-Waupaca Fire Department; (2)October 18th-Waupaca County Zoning Public Hearing-Courthouse;

Elections: (a)2012 Election Update: Clerk Zielinski recapped 2012 Elections & all the changes that have occurred; (b)Poll Worker Wages: Motion was made by Chairman Curns to increase Poll Worker Hourly Wage from \$9.00 per hour to \$10.00 per hour, with a second to that motion made by Supervisor Shaw. Motion carried. (c)2013 Election Dates: Spring Primary(if needed) will be held on February 19th & the Spring Election will be held on April 2nd.

REMINDER: February Monthly Town Board Meeting Date Change – Meeting to be held on Monday, February 11th
Correspondence Received:

Motion to adjourn was made by Chairman Curns. Second by Supervisor Shaw. Motion carried.

Respectfully Submitted,

Jeannette Zielinski, Municipal Clerk