

Monthly Town Board Meeting – September 13, 2016

Mukwa Town Hall, E8514 Weyauwega Rd., Northport

4 in attendance

Chairman Curns called the meeting to order at 6:00 p.m. Pledge of Allegiance was recited. Notification of this meeting was given to the Press on September 2, 2016 and the final agenda was posted in the three designated places on September 9, 2016.

Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Approve: August 15, 2016 Monthly Town Board Minutes: Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the August 15, 2016 Monthly Town Board Meeting Minutes as printed. Motion carried.

Treasurer: Approve Monthly Treasurer's Report: Read by Treasurer Grove. Motion was made by Supervisor Shaw and seconded by Supervisor Manske to accept the August 31, 2016 Treasurer's Report as read & printed. Motion carried.

Budget/Vouchers: (a) Designate Funds Received from Sale of Ditch Mower to Equipment Fund: Supervisor Shaw made a motion to approve moving the \$200.00 received from the sale of the "old" ditch mower into the Equipment Fund, with a second to the motion made by Supervisor Manske. Motion carried. (b) Move Funds to Local Orders Account: Supervisor Shaw made the motion to approve moving the necessary \$256.50 from the Contingency Fund to the Local Orders Account. The motion was seconded by Supervisor Manske. Motion carried. (c) Approval & Payment of Vouchers: Motion was made by Chairman Curns to approve payment of Vouchers 26218 through 26248, dated August 16, 2016 through September 13, 2016, and Direct Withdrawal of Social Security, Medicare & Federal Taxes of \$1,371.72; for a total of \$21,084.17. Second to Chairman Curns' motion was made by Supervisor Manske. Motion carried.

Public Forum - Town of Mukwa Residents: Lloyd Stern-Weyauwega Road asked about possible removal of the Stop Sign on the railroad track on Larry Road. Clerk Zielinski had contacted the WI DOT & the State Railroad Coordinator (DOT) regarding this issue in the past & was told that the Town absolutely cannot remove any signs on any railroad track. The Town would need to petition the Office of Commissioner of Railroads (OCR) to ask if signs could be removed. Mr. Stern also advised the Board to check a culvert on Weyauwega Road to make sure it wasn't plugged & also asked about patching on Weyauwega Road & Laib Road.

Building Inspector: None.

Animal Control Officer: (a) Animal Report Forms/Veterinary Invoice/s: Reviewed. (b) Citation Letter/s: None.

Certified Survey Map Approval – Fox Run Subdivision – Kris Kluever & Richard Stroesenreuther: Survey reviewed. Questions answered. Noted that all Waupaca County Planning & Zoning requirements have been met. Motion to approve the updated Certified Survey Map (CSM) in Fox Run Subdivision for Kris Kluever & Richard Stroesenreuther was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

Plan Commission: (a) Town of Mukwa Plan Commission Resolution #1-2016: Chair, Lee Shaw reported that Plan Commission is recommending that the Town Board proceed & hold the Public Hearing & Adopt the Ordinance Amending the Town's Comprehensive Plan. (b) Reminder – Public Hearing October 17th, 5:30 p.m.: Steve Motiff & Tanner Berg regarding a change to the Planning Classification of the property.

Town of Mukwa Plan Commission**RESOLUTION NO. 1-2016****RESOLUTION APPROVING AN AMENDMENT TO THE COMPREHENSIVE PLAN**

WHEREAS, the Town of Mukwa, pursuant to Sections 62.23, 61.35 and 60.22(3) of the *Wisconsin Statutes*, has established a Plan Commission; and

WHEREAS, the Town Board adopted a Comprehensive Plan on *September 18, 2006*, following extensive public participation; and

WHEREAS, *Tanner Berg/Steven Motiff* has submitted a request to change the land use designation of parcel *15-19-23-06* – vacant land located on County Road X (*a parcel(s) of land as described or mapped on the attached Exhibit A*) from **PURF** to **AWT** on the future land use map adopted as part of the comprehensive plan; and

WHEREAS, the Plan Commission finds that the comprehensive plan, with the proposed amendment, contains all of the required elements specified in Section 66.1001(2) of the *Wisconsin Statutes* and that the comprehensive plan, with the proposed amendment, is internally consistent; and

WHEREAS, the Town has duly noticed and held a public hearing on the proposed amendment, following the procedures in Section 66.1001(4)(d) of the *Wisconsin Statutes* and the public participation procedures for comprehensive plan amendments adopted by the Town Board.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Section 66.1001(4)(b) of the *Wisconsin Statutes*, the Town of Mukwa Plan Commission hereby approves the attached amendment No. **1** to the Town of Mukwa Comprehensive Plan.

BE IT FURTHER RESOLVED that the Plan Commission does hereby recommend that the Mukwa Town Board enact an Ordinance adopting the Comprehensive Plan amendment.

The above and foregoing Resolution was adopted by the Town of Mukwa Plan Commission, Waupaca County, Wisconsin, at the Plan Commission Meeting held on the **10th** day of **August, 2016**.

Ayes: 7

Noes: 0

Absent: 0

/s/Plan Commission Chairman, Lee Shaw

ATTEST:

I hereby certify that this is a true copy of a Resolution passed by the Town of Mukwa Plan Commission, on the 10th day of August, 2016.

/s/Kate Hoffman
Secretary of the Plan Commission

Roads: (a)Monthly Report: Mukwa maintenance reported that road patching is continuously ongoing. Painted truck dump body.

(b)Road Equipment-Report/Repairs/ Purchases Needed: (1)Ditch Mower Update: Mower fixed – new larger shoes & shims – working great. Noted that the tractor needs brake pads.

(c)2017 Road Projects - Discussion: Several projects were discussed: (1)Weyauwega Road from Laib to Larry, this would be a good project for 2017 – give the new culverts time to settle down. (2)Ritchie Lane, noted that ditching & a culvert are needed, also that the cul-de-sac corner is higher than the road. (3)Otto Road, agreed that ditching on the west side of the road needs to be completed before any asphalt replacement is completed. (4)Dey Road curve – possible concrete curb (not a full curb). (5)Ebert Road – around the corner going up the hill approximately 1500 feet. Will add to October Agenda for further discussion.

(d)Follow-up: (1)Culverts: Weyauwega Road – not completed as of meeting, will be done shortly. Cut-Off Road culvert: Noted that two pipes will be replaced & pitched properly. Motion to approve the quote received from the Waupaca County Highway Department for two pipes installed on Cut-Off Road at a cost of \$3,200.00 was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried. Dey Road culvert paver patch: Supervisor Shaw made a motion to accept the quote received from Mid-State Asphalt to complete a 410 square foot paver patch on the new Dey Road culvert at a cost of \$1,300.00. A second to Supervisor Shaw's motion was made by Supervisor Manske. Motion carried. (2)Road Repair/Patch – Jennings Road: Work not completed as of meeting. Planned to be completed on September 28th. (3)Tree Removal – Bean City Road: All work completed & invoice paid.

(e)Waupaca County Highway Department Snow Removal Contract Renewal – Discussion: Discussion on roads plowed, any changes needed and what Town maintenance plows. Supervisor Shaw made up maps for the County, Town & MCC showing “who does what.” Time spent going over maps – they will be sent to MCC and County Highway Department. This will be added to the October Monthly Board Meeting Agenda.

(f)Starlight Drive – City of New London Infrastructure: City of New London is asking the Town to vacate Starlight so they can run water & sewer pipes down the middle of the road. Two New London residents would like to hook into the City systems. Discussion. Concerns about City annexing & also the Town still must maintain approximately 200 feet of the road so as to not create an island – there are two homes & one shed on Starlight.

Meetings/Training/Waupaca County Zoning Hearings: Attended: (1)August 18th – 6:00 p.m. Waupaca County Towns Association-Manawa; (2)August 31st – 9:30 a.m. Waupaca County Highway Department Meeting regarding Snow Plow Contract, held at the Waupaca County Highway Department Shop in New London.

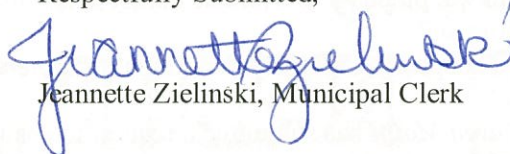
Upcoming: (1)September 14th - Wisconsin Towns Association Fall Workshops – Stevens Point; (2)October 5th – Wolf River Preservation Meeting – Fremont; (3)October 5th or 6th @ 6:30 p.m. – Waupaca County Highway Department Annual Fall Meeting – Waupaca or Larrabee; (4)October 10th & 11th – Wisconsin Towns Association Annual Convention/Training – Stevens Point; (5)October 12th @ 6:00 p.m. – WI DOT/Town Officials Meeting Regarding 2017 Highway 54 Road Project – Mukwa Town Hall.

Election Reminder: November 8th – See Clerk Zielinski to Register to Vote or request an Absentee Ballot.

Correspondence Received: Letter received from a Manske Road resident regarding trees falling & causing power outage and damage to appliances, computer, etc. Discussion. Supervisor Shaw made a motion to approve Chad Karpf remove said trees on Manske Road at a cost of up to \$750.00 with a second to the motion made by Supervisor Manske. Motion carried. (Mr. Karpf will be contacted for a quote). Town Maintenance will do removal & clean-up.

Motion to adjourn was made by Supervisor Shaw. Second made by Supervisor Manske. Motion carried.

Respectfully Submitted,


Jeannette Zielinski, Municipal Clerk