

## ARTICLE I INTRODUCTION

### **0107.01 Authority.**

(1) This Ordinance was adopted under the statutory authority granted pursuant to the Village Powers of the Town of Mukwa, to §§. 60.10 (2) (c), 60.22 (3), 61.34 (1), 236.03, and 236.45, Wis. Stats. This Ordinance was adopted by the Town Board after its receipt of a formal recommendation of this Ordinance on **October 15, 2007** from the Town Plan Commission under §§. 61.35, 62.23 and 236.45 (2), Wis. Stats, which for the Town of Mukwa is the Town of Mukwa Plan Commission.

(2) This ordinance shall be interpreted and enforced by the Town Board, Town of Mukwa.

**0107.02 Adoption.** The Town Board, by this Ordinance, adopted on proper notice with a quorum and roll call vote by a majority of the Town Board present and voting, provides the authority for the Town Board to regulate and approve certain land divisions and certified surveys in the Town of Mukwa. Pursuant to §. 236.45 (4), Wis. stats., a public hearing was held before the adoption of this Ordinance and notice of the hearing was given by publication of a class 2 notice, under ch. 985, Wis. Stats.

**0107.03 Title.** This ordinance shall be known and cited as the “Land Division and Subdivision Regulations, Town of Mukwa, Waupaca County, Wisconsin.”

**0107.04 Purpose and Intent.** The purpose of this ordinance is to promote the public health, safety and general welfare of the Town of Mukwa, and to:

- (1) Preserve the rural character, scenic vistas, and natural beauty of the Town;
- (2) Supplement County, State, and Federal land division controls;
- (3) Encourage the most appropriate use of the land throughout the Town;
- (4) Minimize the impact to the public resulting from the division of large tracts into smaller parcels of land in the Town;
- (5) Provide the best possible environment for living in the Town;
- (6) Enforce the goals and policies set forth in any Town Smart Growth Comprehensive Plan;
- (7) Avoid congestion and provide adequate ingress and egress on the streets and highways to ensure that the design of the street system will not have a negative long-term effect on neighborhood quality, traffic flow, and safety in the Town;
- (8) Realize goals, objectives, policies, and development standards set forth in plans, codes, and ordinances adopted by the Town;
- (9) Further the orderly layout and use of land;

- (10) Secure safety from fire, panic and other dangers;
- (11) Provide adequate light and air; to prevent the over-crowding of land;
- (12) Encourage *Conservation Subdivision* design as the primary means for residential subdivision development;
- (13) Conserve the value of prime agricultural soils;
- (14) Protect and preserve natural resources, wildlife habitat, and open space to the greatest degree possible;
- (15) Facilitate the division of larger parcels into smaller parcels of land;
- (16) Provide for administration and enforcement of this Ordinance by the Town Board, and;
- (17) Insure that residential development in the Town occurs in an orderly manner and is consistent with the Town of Mukwa Smart Growth Comprehensive Plan.

**0107.05 Severability.** If any section, provision, or portion of this ordinance is adjudged invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

**0107.06 Abrogation and Greater Restriction.** (1) It is not intended by this Chapter to repeal, abrogate, annul, impair or interfere with any existing easements, covenants, deed restrictions, agreements, ordinances, rules, regulations or permits previously adopted or issued pursuant to law. However, whenever this Chapter imposes greater restrictions, the provisions of this Chapter shall govern.

(2) In their interpretation and application, the provisions of this chapter shall be held to be minimum requirements and shall be liberally construed in favor of the Town and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes.

**0107.07 Modification of Regulations.** When the Town Board finds that injustice or hardship will result from strict compliance with this Chapter, it may allow divergence from the terms hereof to the extent deemed necessary and proper to grant relief, provided that the modification meets all the following standards:

1. The modification is due to the unique physical features of the site;
2. The modification is the minimum deviation from the terms of this chapter necessary to mitigate the injustice or hardship; and
3. The modification is not detrimental to the public interest and is in keeping with the general spirit and intent of this chapter.

Application for any modification shall be made in writing by the Subdivider at the time the application is filed for consideration, stating specifically the circumstances upon which the Subdivider is relying, the modification requested, and how the requests meets the standards set forth above. The request shall be supplemented with maps, plans and other additional data that may aid the Town Board in the analysis of the request.

The Town Board at its discretion, if it determines it necessary for the public good, may conduct a public hearing to permit parties of interest to comment on the variance request.

If a hearing is determined necessary, the applicant shall be responsible for payment of a hearing fee as established by the Town of Mukwa Fee Schedule. The Board shall then fix a reasonable time and place for the hearing. Notice of the time and place of such hearing shall be given by publication in the Class 1 notice, under Ch. 985. A copy of such notice shall be mailed by first class mail with an Affidavit of Mailing at least 10 days prior to the date of such hearing to all property owners within three-hundred (300) feet of the subject site as listed on official tax property rolls as of the date of application.

A majority vote of the entire membership of the Board shall be required to grant any modification to these regulations and any modification thus granted shall be entered in the minutes of the Board setting forth the reasons which, in the opinion of the Board, justified the modification.

**0107.08 Repeal.** All other ordinances or parts of ordinances of the Town of Mukwa inconsistent or in conflict with this ordinance, to the extent of inconsistency or conflict only, are hereby repealed.

**0107.09 Effective Date.** This ordinance shall be effective after a public hearing, adoption by the Town Board of Mukwa, and publication. The effective date for this ordinance is **January 01, 2008.**

**ARTICLE II**  
**GENERAL PROVISIONS**

**0107.10 Coverage and Compliance.**

(1) This Ordinance applies to all lands in the Town of Mukwa. The Town Board shall be responsible to administer this Ordinance unless it designates by Resolution such other authority.

(2) No person, unless exempt under this Ordinance, shall divide or create a division of any land in the Town of Mukwa subject to the requirements of this Ordinance and no land division shall be entitled to be recorded in the Office of the Register of Deeds for Waupaca County unless the final land division, plat, or map as approved by the Town Board or its designee is in full compliance and consistent with all of the following:

(A) All requirements of this Ordinance;

(B) Chapter 236, Wis. Stats;

(C) The Town of Mukwa Smart Growth Comprehensive Plan adopted under §. 66.1001, Wis. stats., or other Town Land Use Plan or any component thereof;

(D) The applicable Town of Mukwa and County of Waupaca zoning regulations, building code, sanitary code, erosion control regulations, and other land division regulations;

(E) State Department of Natural Resources administrative rules on wetlands, shorelands, sewers, septic systems, and pollution abatement;

(F) All applicable State and local sanitary codes;

(G) All applicable Town of Mukwa Ordinances;

(H) All State Department of Transportation and County of Waupaca Highway Department Administrative rules relating to safety of access and the preservation of the public interest and investment in the highway system, if the land owned and controlled by the land divider abuts on a state or county trunk highway or connecting road or street;

(I) All applicable extraterritorial, comprehensive, and master plans, extraterritorial zoning or plat review ordinances, or official maps adopted pursuant to §. 62.23, stats., and any other applicable Town, County, or extraterritorial authority ordinances and regulations.

(3) No land shall be divided or any land division occur if any parcel created by the land division is smaller than 1 (one) acre in a Conventional (or Yield) Subdivision or smaller than ½ (one half) acre in a Conservation Design Subdivision within the General Agricultural District; or smaller than 20,000 square feet within the RS-20 District.

- (4) Any parcel in the Town of Mukwa, which shall be divided by a land division regardless of the parcel size or number of parcels created, which is located wholly or partially within a Shoreland Zoning District or a Floodplain District, shall require, at minimum, a Certified Survey Map to be recorded in the Waupaca County Register of Deeds Office with approval by the Town Board or its designee under this Ordinance prior to recording.
- (5) All visible structures, encroachments, fences, navigable waters, and public streets and public roads shall be shown to scale on any Certified Survey Map from any land division to be recorded.
- (6) Any outlots created on a Certified Survey Map shall be accompanied with a statement of purpose or use of the outlot.
- (7) No person shall construct upon, convey, record, or place survey monuments, conduct surveys, layout parcels, or outlots, or create plats or maps on any land in the Town of Mukwa in violation of this Ordinance or the Wisconsin Statutes.
- (8) No person shall request, nor be issued by the Town Board, a driveway or culvert permit, building permit, or any other permit or license authorizing any construction, installation, or improvement on any land within the Town of Mukwa, except land subject to a land division that was of record as of the effective date of this Ordinance, until the provisions and requirements of this Ordinance have been fully met by the land divider. The Town Board may institute the appropriate action or proceedings to enjoin violations of this Ordinance.
- (9) All land division approvals required by the State Department of Administration, or its successor Department, for specific land divisions, including any Statutory Subdivisions, Minor Land Divisions, or Certified Surveys shall be obtained as a condition of approval by the Town Board or its designees.
- (10) All land division, plats, or Certified Survey Maps, upon receipt of final approval by the Town Board or its designees, shall be recorded in the Office of the Register of Deeds at the cost of the land divider. Final plat approval shall comply for recording with §236.21 and §236.25 Wis. Stats.
- (11) No persons shall make, record, or replat any land division, except as provided under §70.27(1) Wis. Stats if it alters acres dedicated to the public without proper Court action to vacate or discontinue such plat, map, or part thereof.
- (12) No land shall be issued a land division approval if the Town of Mukwa Plan Commission determines that any proposed land division plat or Certified Survey Map will materially interfere with neighboring agricultural uses or will conflict with other goals, objective, and policies as set forth in the Town Comprehensive Plan.
- (13) No land shall be issued a land division approval for a purpose that poses a significant threat to the quality or quantity of groundwater in the Town of Mukwa.
- (14) No land shall be issued a land division approval if it is held unsuitable by the Town Board for its proposed use for reason of flooding, inadequate drainage, dangerous or hazardous land conditions, adverse soil or rock formation, severe erosion potential, unfavorable topography, inadequate water supply or sewage disposal or maintenance

capabilities, impairment of wildlife habitat and scenic vistas, improper utilization of prime farm soils, undue costs and inefficiencies in the provision of Town of Mukwa governmental services, or any other feature likely to be harmful to the health, safety, or welfare of current or future residents of the Town of Mukwa, or likely to cause a public nuisance in the Town of Mukwa. The Town Plan Commission may require any proposed land divider to furnish maps, data, and other information as may be necessary to determine land suitability.

(15) No person shall be issued any land division approval by the Town Board until the appropriate application fees have been paid to the Town Clerk.

(16) No person shall be issued any land division approval by the Town of Mukwa who has failed to properly and fully complete and submit to the Town Board the application form developed and provided by the Town of Mukwa.

(17) No person shall be issued a final land division approval by the Town Board until the land divider makes or installs all public improvements deemed necessary by the Town Board or until the land divider executes a surety bond or other security acceptable to the Town Board to insure that the land divider will make these public improvements within a time established by the Town Board.

(18) No person shall be issued a final land division approval by the Town Board until the Subdivider submits and obtains approval of the proposed land division plat or proposed certified survey map to the following approving authorities (as applicable):

- A. Town of Mukwa Plan Commission
- B. Waupaca County Planning and Zoning Department
- C. Wisconsin Department of Natural Resources (WDNR)
- D. U.S. Army Corps of Engineers
- E. U.S. Fish & Wildlife Service

(19) No person shall be issued a final land division plat approval by the Town Board until the land divider agrees in writing that the land divider will be responsible for the cost of any necessary alteration of any existing utilities by virtue of a land division within the public right-of-way.

(20) No person shall be issued a final land division plat approval by the Town Board unless all public improvements to be constructed or installed as required by the Town Board within the land division plat area or Certified Survey Map area meet the requirements established in writing by the Town Board.

(21) The Town of Mukwa shall not be responsible, with respect to any final land division for any public improvements, and shall not be responsible to accept any dedicated streets, roads, or other public areas and other public improvements until the Town Board, by resolution, accepts or approves such dedicated public improvements with or without conditions.

(22) No person shall be issued a final land division approval by the Town Board unless any roads proposed to be dedicated to the Town of Mukwa have been specifically approved for dedication by the Town Board. The applicant shall finish all shoulders and road ditches, if any, install all necessary culverts at intersections and, if required by the Town Board, surface ditch inverts to prevent erosion and sedimentation in accordance with plans and standard specifications approved by the Town of Mukwa Plan Commission, and as recommended by the Town of Mukwa Engineering Consultant.

(23) No person shall be issued a final land division approval by the Town Board unless any natural gas, electrical power, cable and telephone facilities are installed in such manner as to make adequate service available to each parcel or outlot in the proposed land division.

(24) No person shall be issued a final land division approval by the Town Board unless formal dedication of parks, open space, or sites for other public use have been made if required by the Town Board at no cost to the Town of Mukwa.

**0107.11 Combining Parcels.** Parcels shall be combined into one parcel when a use, structure, or structural addition occupies more than one parcel under the same ownership.

**0107.12 Combining Description.** Land described in s. 0107.11 shall be combined into one parcel by Certified Survey Map procedures and recorded in the County Register of Deeds Office.

**0107.13 Land Suitability.** No land shall be developed which is held to be unsuitable for any proposed use if identified as being environmentally sensitive. Areas identified as being environmentally sensitive include, but are not limited to:

- (a) All areas mapped as Floodway by the Federal Emergency Management Agency (FEMA), WDNR, or other public or private entity and incorporated into the County Floodplain Ordinance,
- (b) All areas mapped Wetland by the WDNR and depicted on the Wisconsin Wetlands Inventory Maps,
- (c) All areas within seventy-five (75) feet of the ordinary high-water mark of navigable streams, as identified on, but not necessarily limited to, the United States Geological Survey 7.5 minute quadrangle maps, and
- (d) All areas having slopes steeper than twenty (20) percent.

Areas determined to be environmentally sensitive may be included in a land division if identified as an outlot or other designation that would indicate that the land is not available for development.

(2) No land division shall be allowed where such division shall increase the non-conformity of a structure, use, or parcel, or where a non-conforming structure, use, or parcel would be created as a result of the division without a properly reviewed and approved variance.

(3) All parcels smaller than ½-acre in size located in areas not served by municipal wastewater treatment systems will be served by clustered wastewater treatment systems approved by the Town, County, the Wisconsin Department of Commerce (WDOC), and WDNR (if necessary). Developers are encouraged to consider clustered wastewater treatment systems for all lot sizes smaller than one-acre.

(4) The Plan Commission may, at its discretion, require as a condition of preliminary plat approval the identification of two separate locations for on-site drainage fields for those lots at least ½-acre in size yet smaller than 1-acre in size utilizing on-site wastewater treatment systems.

(5) No parcel two (2) acres or less in area with ½-acre (21,780 sq. ft.) or more of the parcel within a floodplain shall include an on-site sanitary sewage disposal system (e.g., septic tank, mound, etc.).

(6) All parcels two (2) acres or larger in area served by on-site sanitary sewage disposal shall contain not less than forty thousand (40,000) square feet of land which is at least two (2) feet above the elevation of the 100-year flood plain, or if such information is not available, five (5) feet above the maximum flood of record.

(7) Lands made, altered or filled with non-earth materials within the preceding twenty (20) years shall not be divided into building sites served by on-site soil absorption sanitary sewage disposal systems.

(8) Each parcel shall have a continuous area of at least three thousand (3,000) square feet which has ground slopes not exceeding twelve (12) percent.

(9) The Plan Commission, in applying the provisions of this section, shall in writing recite the particular facts upon which it bases its conclusion that the land is unsuitable for residential use and afford the Subdivider an opportunity to present evidence in rebuttal to such findings of unsuitability if he/she so desires. Thereafter, the Plan Commission may affirm, modify or withdraw its determination of unsuitability.

**0107.14 Violations.** No person shall build upon, divide, convey, record or monument any land in violation of this chapter or the Wisconsin Statutes. No permit shall be issued authorizing the building on or improvement of any subdivision, replat or Certified Survey Map within the jurisdiction of this chapter and not of record as of **December 17, 2007** until the provisions and requirements of this chapter have been fully met. The Town may institute appropriate action or proceedings to enjoin violations of this chapter or the applicable Wisconsin Statutes.

**0107.15 Penalties.** Any person, partnership, corporation, or other legal entity that fails to comply with the provisions of this ordinance shall, upon conviction, forfeit not less than \$100, plus any additional applicable costs incurred by the Town for each offense. Each day a violation exists or continues shall constitute a separate offense. Violations and concomitant penalties are not limited to, but may include the following:

(1) Recordation improperly made shall be subject to the provisions of Sec. 236.30, Wisconsin Statutes.



(2) Conveyance of parcels in unrecorded plats shall be subject to the provisions of Sec. 236.31, Wisconsin Statutes.

(3) Monuments disturbed or not placed shall be subject to the provisions of Sec. 236.32, Wisconsin Statutes.

(4) An assessor's plat may be ordered by the Town when a subdivision is created by successive divisions as provided in Sec. 236.31(2), Wisconsin Statutes.

**0107.16 Fees.** The subdivider shall pay the Town all required fees at the specified time. Fees shall be established from time to time by resolution of the Town Board.

**0107.17 Appeals.** Any person aggrieved by an objection to a plat or failure to approve a plat may appeal there from as provided in Sections 236.13(5) and 62.23(7), Wisconsin Statutes.

**0107.18 Replat.** When it is proposed to replat a recorded land division, or part thereof, so as to change the exterior boundaries of a recorded land division, or part thereof, the Subdivider or person wishing to replat shall vacate or alter the recorded plat as provided in Wis. Stats. ch. 236. The Subdivider, or person wishing to replat, shall then proceed as specified in this ordinance. The clerk shall schedule a public hearing before the Town of Mukwa Plan Commission when a proposed preliminary plat of a replat of lands within the Town limits is filed, and shall cause notices of the proposed replat and public hearing to be mailed to the owners of all properties within the limits of the exterior boundaries of the proposed replat and to the owners of all properties within three-hundred (300) feet of the exterior boundaries of the proposed replat.

**ARTICLE III**  
**LAND DIVISION APPLICATION AND SKETCH MAP SUBMITTAL**

**0107.26 Application.** Any Subdivider who divides or proposes to divide land located in the Town of Mukwa that will create a land division, including a Conservation Design Subdivision, Certified Survey Map, Replat, or revision of an existing land division shall, prior to any submittal of any Concept Plat or map information, submit to the Town Clerk an Application, which may be obtained from the Town Clerk, with the appropriate fee and with all of the following required attachments:

- (1) The name and address of the owner of the property and of the Subdivider.
- (2) The location and size of the property and the type of land division that is to be requested.
- (3) The names and addresses of all adjacent landowners.
- (4) A statement of intended use.
- (5) The name and address of the surveyor who will be doing the survey work.
- (6) The present use of the land.
- (7) The estimated timetable for final development and requested timeline by the Subdivider for final approvals from the Town of Mukwa. This provision does not apply to a correction instrument, except if the affidavit in the correction instrument would change the areas dedicated to the public or restricted for the public benefit, then the Town Board must approve such change.

**0107.27 Sketch Map.**

- (1) With any initial Land Division Application the Subdivider shall submit to the Town Clerk a sketch map no larger than 11 x 17 inches. Each submission shall include all contiguously owned land. The sketch map shall show all of the following:
  - (A) A north arrow and date, the scale, and a reference to a section corner.
  - (B) The location and type of existing and proposed buildings and structures and uses.
  - (C) The location of drainage ditches, water wells, sewerage systems, and other features pertinent to the land division.
  - (D) The location of existing roads, highways, developments, navigable rivers, streams, trails, and driveways and distances to the nearest adjoining highways, roads, or driveways on all sides of the proposed site.
  - (E) The location of general land cover types, such as woodlands, wetlands, agricultural, etc.
  - (F) The location of any slopes of 12% or greater.

- (G) The uses of the land adjacent to the property and any existing roads, easements and restrictions of record, public access to navigable water, dedicated areas and utilities on/or adjacent to the land.
  - (H) The location of any and all secondary conservation areas as identified in Section 0107.40 of this ordinance.
- (2) The Town Clerk shall review the initial Application and sketch map for completeness, including payment of applicable application fees, within ten (10) working days of receipt. The Town Clerk shall thereafter notify the Subdivider if the application is determined by the Town Clerk to be complete or incomplete. The Town Clerk shall provide written reasons for any alleged incompleteness of the application with the notification. The Town Clerk shall, within five (5) working days after filing, transmit the copies of any complete or incomplete Land Division Application and sketch map to the Town Plan Commission.
  - (3) The Town Clerk shall send to the Subdivider an agenda of the scheduled date of the Town Plan Commission meeting to review and consider the land division no later than ten (10) days prior to the date of the meeting.
  - (4) The Subdivider or the Subdivider's designee shall attend the meeting and present the proposed Land Division and sketch map to the Town Plan Commission for its consideration.

**ARTICLE IV  
MINOR LAND DIVISIONS BY CERTIFIED SURVEY MAP**

**0107.28 When Required.** When it is proposed to divide land into at least one (1) but not more than four (4) parcels or building sites or when it is proposed to create by land division not more than four (4) parcels or building sites within a recorded Subdivision Plat without changing the exterior boundaries of the block, parcel or outlot, the Subdivider shall subdivide by use of a Certified Survey Map.

**0107.29 Submittal of a Certified Survey Map.** Creation of a minor land division shall be by Certified Survey Map and shall be submitted to the Town of Mukwa Plan Commission. The Certified Survey Map shall be prepared according to Wisconsin Statutes, Section 236.34 and shall show clearly on its face those items listed in this section. In addition, the names of all landowners within three-hundred (300) feet of any property line of proposed area shall be listed on a separate sheet submitted with the Certified Survey Map.

**0107.30 Required Information.** The Certified Survey Map shall show clearly on its face the following:

- (1) All existing buildings, existing setbacks for all buildings, setbacks to structures on adjacent property, water courses, drainage ditches, navigable water bodies, and other features deemed pertinent to the division of property.
- (2) Location of access to public road.
- (3) Date of the map with a graphic scale.
- (4) Name and address of the person for whom the survey was made.
- (5) An owner's certificate and approval signature of the Town of Mukwa Chairperson and Clerk after approval by the Town Plan Commission in accordance with Chapter 236.21(3) Wisconsin Statutes, shall be the only approvals required for recording unless additional approvals are necessary for dedication purposes.
- (6) The most recent deed and document number shall be shown
- (7) Compliance with applicable design standards outlined in this Subdivision and Land Division Ordinance.

**0107.31 Testing.** The Town of Mukwa may require that borings and/or soundings be made in designated areas to ascertain subsurface soil, rock and water conditions including the depth to bedrock and the depth to groundwater table. All developments shall comply with the provisions of the Wisconsin Administrative Code, Chapter COMM 85 and 83 relative to sanitary systems. All appropriate data shall be submitted with the Certified Survey Map.

**0107.32 Review and Approval.** The Town shall, within ninety (90) days of the date of submission of the CSM application, unless mutually extended by both parties, review the application and map against the applicable standards of this ordinance, and approve, approve conditionally, or reject the application and map based upon a determination of conformity or non-conformity with the standards.

**0107.33 Development Agreement.** When deemed necessary by the Town Board, the Subdivider shall enter into a Development agreement with the Town of Mukwa, as approved by the Town Attorney, that sets forth the mutual obligations of the Town and the Subdivider with respect to the actions requested to be taken in connection with the Certified Survey Map.

**ARTICLE V  
CONVENTIONAL (YIELD) SUBDIVISION**

**0107.34 General.** All procedures regarding the design, development, submittal, review, and approval of conventional (or yield) subdivisions in the Town of Mukwa shall be consistent with Article VI of this ordinance with the following exceptions:

- (1) The minimum lot size for conventional (or yield) subdivisions within the General Agriculture District shall be 1 (one) acre.
- (2) The minimum lot size for conventional (or yield) subdivisions in the Residential Single-Family Zone shall be 20,000 square feet.
- (3) There is no minimum open space requirement for conventional (or yield) subdivisions.
- (4) Secondary conservation areas need not be protected or preserved in conventional (or yield) subdivisions.
- (5) Trails may be required if necessary to connect to an existing or proposed trail or trail system or protected corridor.
- (6) All parcels in conventional (or yield) subdivisions located in areas not served by municipal wastewater treatment systems may be served by individual onsite wastewater treatment systems or clustered wastewater treatment systems approved by the Town, County, WDOC, and WDNR (if necessary).

**0107.35 Application and Sketch Map Submittal.** All other requirements included in Article VI of this ordinance excepting those listed in § 0107.34 of this ordinance shall be consistent with Article III of this ordinance.

**0107.36 Conventional Subdivision Concept Plat.** All other requirements included in Article VI of this ordinance excepting those listed in § 0107.34 of this ordinance shall be consistent with § 0107.43 of this ordinance.

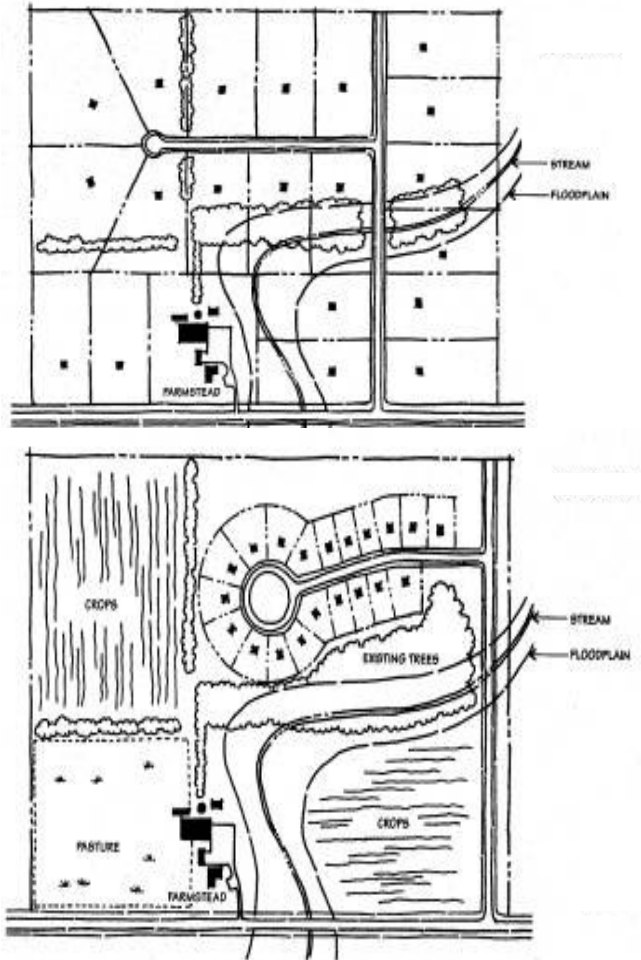
**0107.37 Preliminary Conventional Subdivision Plat.** All other requirements included in Article VI of this ordinance excepting those listed in Section 0107.34 of this ordinance shall be consistent with §§ 0107.44, 0107.45, 0107.46, and 0107.47 of this ordinance.

**0107.38 Final Plat Requirements.** All other requirements included in Article VI of this ordinance excepting those listed in Section 0107.34 of this ordinance shall be consistent with §§0107.48, 0107.49, and 0107.50 of this ordinance.

## ARTICLE VI CONSERVATION DESIGN SUBDIVISION

**0107.39 General.** This article is designed to preserve rural character, natural resource areas, farmland, and other large areas of open land, while permitting residential development. The Conservation Design Subdivision standards, in addition to the land division standards outlined in Article II, apply to all divisions of a parent parcel when requested by a Subdivider where the division creates more than four (4) new parcels. Further, this article is intended to:

- (1) Guide the future growth and development of the Town in conjunction with the Town of Mukwa Comprehensive Plan.
- (2) To guide the detailed analysis of parcels so as to locate and coordinate appropriate areas for development and conservation.
- (3) To preserve the rural character through the permanent preservation of meaningful open space and sensitive natural resources.
- (4) To preserve scenic views by minimizing views of new development from existing roads.
- (5) To preserve prime agricultural land by concentrating housing on lands with low agricultural potential.
- (6) To provide commonly-owned open space areas for passive and /or active recreational use by residents of the development and, where specified, the larger community.
- (7) To provide for a diversity of parcel sizes, housing choices and to accommodate a variety of age and income groups.
- (8) To provide for buffering between residential development and non-residential uses.
- (9) To protect and restore environmentally sensitive areas and biological diversity, minimize disturbance to existing vegetation, and maintain environmental corridors.
- (10) To preserve significant archeological sites, historic buildings, and their settings.
- (11) To meet the demand within the Town for housing in rural settings.



**TOP IMAGE: Conventional Design**  
**BOTTOM IMAGE: Conservation Design**

**0107.40 Secondary Conservation Areas.** Secondary conservation areas are defined as those natural, agricultural, cultural, and or historical resources within the Town that are not otherwise protected by federal, state, or county laws, regulations, or ordinances. Secondary conservation areas are resources that should be preserved when possible and/or economically feasible. The final determination of secondary conservation areas within a given development will be made by the Town Board. Secondary conservation areas in the Town of Mukwa may include, but are not limited to:

- (1) Stream corridors within one-hundred (100) feet of the ordinary high-water mark
- (2) Environmental corridors
- (3) Critical wildlife habitat
- (4) Mature woodlands, wherein twenty-five (25) percent or more of the trees have a diameter-at-breast-height (DBH) of twenty (20) inches or more
- (5) Unique natural features, which may include hills, knolls, depressions, rock outcroppings, and others
- (6) Prime agricultural lands
- (7) Structurally sound barns, silos, fence lines, and other structures that exemplify, or are symbolic, of the Town's agricultural character
- (8) Historic structures
- (9) Scenic views
- (10) Large trees, identified as trees with DBH of forty-eight (48) inches or greater, unless otherwise deemed a safety hazard

**0107.41 Open Space Standards.** A Conservation Design Subdivision shall meet the following open space standards:

- (1) Minimum open space. Minimum open space shall include forty (40) percent of the gross tract area and include all primary and secondary conservation areas.
- (2) Location. The required open space should be situated to take advantage of the site's natural, historic, and cultural features, to create buffer areas between residential and agricultural uses, and to preserve scenic views. Environmentally sensitive areas must be included within the preserved open space. The open space should if at all possible be located so as to connect with existing or potential open space.
- (3) The size and shape of the areas established as open space shall be sufficient and suitable for agricultural, natural resource protection, recreation, or other intended use and should remain as large and contiguous as the property will allow.
- (4) Not more than 30% of the required open space shall consist of active recreation area.
- (5) Trails. The Town of Mukwa Plan Commission encourages, and may require, that each conservation subdivision shall include an internal trail system providing access to homeowners with a section of the trail system identified for potential future public use as part of an integrated trail network. The section identified for potential public use may vary by development and circumstance.



(6) The Plan Commission may require easements or walkways to access open space that does not abut public right-of-way.

(7) Ownership and Maintenance of Common Open Space. To ensure adequate planning for ownership, operation, and maintenance of common open space, recreation facilities, storm water management facilities, common parking areas and driveways, private streets and other common community facilities, the following methods may be used, either alone or in combination, in ownership of common open space. Common facilities shall not be transferred to another entity except for transfer to another method of ownership permitted under this subsection, and then only when there is no change in the common open space.

(a) Homeowners Association. Common facilities shall be held in common ownership as undivided proportionate interests by the members of a homeowners association, subject to the provisions set forth herein. The applicant shall provide to the Town a description of the association, including its bylaws, and all documents governing maintenance requirements and use restrictions for common facilities. The association shall be established by the owner or applicant and shall be operating, with financial subsidy by the applicant, if necessary, prior to the sale of any dwelling units in the development. Membership in the association shall be mandatory for all purchasers of dwelling units therein and their successors and assigns. The association shall be responsible for maintenance and insurance of common facilities. The members of the organization shall share equitably the costs of maintaining, insuring, and operating common facilities. The organization shall have adequate means of maintaining common open space. The applicant for any conservation design subdivision proposed to contain common open space shall arrange with the Town Assessor a method of assessment of the common facilities that will allocate to each tax parcel in the development a share of the total assessment for such common facilities. Written notice of any proposed transfer of common facilities by the homeowners association or the assumption of maintenance of common facilities which will allocate to each tax parcel in the development a share of the total assessment for such common facilities must be given to all members of the organization and to the Town at least 30 days prior to such event.

(b) Condominium Developments and Agreements. Common open space shall be controlled through the use of a condominium agreement. Such agreements shall be approved by the Town and shall comply with the requirements of Chapter 703 of the Wisconsin Statutes. All common open space and other common facilities shall be held as "common elements" by the unit owners in the form of undivided percentage interests in accordance with the condominium documents. A condominium association shall be formed to govern the affairs of the condominium and membership shall be mandatory.

(c) Dedication of Conservation Easements to a Public Agency. The Town, or other public agency acceptable to the Town may, but shall not be required to, accept easements for public use of any portion of the common open space, title of which is to remain in private ownership, provided that:

- There is no cost of easement acquisition, other than costs incidental to the transfer of ownership, such as title insurance.

- A satisfactory maintenance agreement shall be reached between the owner and the Town.
- Lands under a Town easement may or may not be accessible to residents of the Town.

(d) Dedication to a Nonprofit Conservation Organization. With the approval of the Town Board, an owner may dedicate any portion of the common facilities to a nonprofit conservation organization, provided that:

- The organization is acceptable to the Town.
- The conveyance contains appropriate provisions for proper reverting or retransfer in the event that the organization becomes unwilling or unable to continue carrying out its responsibilities.
- A maintenance agreement acceptable to the Town is established between the owner and the organization.

(e) Ownership retained by the original landowner. Ownership of common open space and facilities may be retained by the original landowner provided that:

- The Town and residents of the development shall hold conservation easements on the land protecting it from further development.
- Resident access to the land is limited only by agreement of the residents of the development, as indicated by documents signed at the time of purchase of individual dwelling units.

(f) Other methods acceptable to the Town Board for maintenance and operation of common facilities. A plan and narrative for the use, maintenance, and insurance of all common facilities, including provisions for funding, shall be provided to and approved by the Town Board prior to preliminary plat approval. Such plans shall:

- Define Ownership.
- Establish necessary regular and periodic operation and maintenance responsibilities.
- Estimate staffing needs, insurance requirements, and other associated costs and define the means for funding the same on an on-going basis.
- Include a Land Stewardship Plan specifically focusing on the long term management of open space lands. A draft land stewardship plan shall be submitted with a preliminary plat, and a final plan shall be submitted with the final plat.

(8) Leasing of Common Open Space Lands. Common open space lands may be leased to another person or other entity for use, operation, and maintenance, provided that:

- The residents of the development shall at all times have access to such leased lands, except in the case of lease for agricultural purposes, in which case the residents, with their agreement, may be restricted from accessing the lands.
- The common open space lands to be leased shall be maintained for the purposes set forth in this section.

- The operation of such leased open space lands may be for the benefit of the residents of the development only, or may be open to the public, if so determined by the residents.
- The lease, and any transfer or assignment thereof, shall be subject to the approval of the Town Board.
- Lease agreements shall be recorded in the office of the County Register of Deeds within 30 days of their execution, and a copy of the recorded lease shall be filed with the Town.

(9) Conservation. Common Open Space shall be restricted in perpetuity from further subdivision and/or land development by deed restriction, conservation easement, or other agreement in a form acceptable to the Town Board and duly recorded in the office of the County Register of Deeds. The legal instruments detailing the ownership of the open space shall be submitted with the preliminary plat and shall be recorded with the Register of Deeds upon final plat approval.

(10) In the event that the association established to own and maintain common areas and facilities, or any successor organization thereto, fails to properly maintain all or any portion of the aforesaid common areas or facilities, the Town may serve written notice upon such association setting forth the manner in which the association has failed to maintain the aforesaid common areas and facilities. Such notice shall set forth the nature of corrections required and the time specified, the association, or any successor organization, shall be considered in violation of this ordinance, in which case the Town shall have the right to enter the premises and take the needed corrective actions. The costs of corrective actions by the Town shall be assessed against the properties that have the right of enjoyment of the common areas and facilities.

(11) Sewerage Facilities. Sewerage facilities for Conservation Design Subdivision development may consist of any system meeting the requirements of the Town of Mukwa, Waupaca County, the Wisconsin Department of Commerce, and the Wisconsin Department of Natural Resources.

(12) Water Supply Facilities. Water facilities for Conservation Design Subdivisions may consist of any system meeting the requirements of the Town of Mukwa, Waupaca County, the Wisconsin Department of Commerce, and the Wisconsin Department of Natural Resources. Water supply facilities for conservation subdivisions with twenty (20) or more lots shall require community wells and a community water system.

**0107.42 Development Yield Standards.** Conservation Design Subdivisions shall utilize the following steps in determining the maximum permitted parcel density. This calculation information must be submitted with any application to the Town.

- (1) Calculate the Gross Tract Area (GTA). This shall be the total acreage of the property.

**GTA: \_\_\_\_\_ acres**

(2) Calculate Primary Conservation Areas (PCA). This acreage shall be determined using the following criteria. The data supplied within this calculation shall be substantiated with sufficient plans and data.

(a) All lands located within existing street Right-of-Ways: \_\_\_\_\_ acres

(b) All lands located within existing Utility and Railway Right-of-Ways: \_\_\_\_\_ acres

(c) All lands located within floodplain: \_\_\_\_\_ acres

(d) All lands within environmentally sensitive areas \_\_\_\_\_ acres

(e) All lands located within wetlands: \_\_\_\_\_ acres

(f) All of the land area having slopes 12% or greater: \_\_\_\_\_ acres

**PCA (sum of a through f) \_\_\_\_\_ acres**

(3) Calculation of Adjusted Tract Area (ATA). The ATA shall equal the GTA minus the PCA.

**ATA: \_\_\_\_\_ acres**

(4) Calculation of Secondary Conservation Areas (SCA). The SCA shall include, but is not necessarily limited to:

(a) Stream corridors within one hundred (100) feet of the ordinary high-water mark: \_\_\_\_\_ acres

(b) Environmental corridors: \_\_\_\_\_ acres

(c) Critical wildlife habitat: \_\_\_\_\_ acres

(d) Mature woodlands, wherein twenty-five percent (25%) or more of the trees have a DBH of twenty (20) inches or more: \_\_\_\_\_ acres

(e) Unique natural features, which may include hills, knolls, depressions, rock outcroppings, and others: \_\_\_\_\_ acres

(f) Prime agricultural lands: \_\_\_\_\_ acres

(g) Barns, silos, fence lines, and other structures that exemplify, or are symbolic of, the town's agricultural character: \_\_\_\_\_ acres

(h) Historic structures: \_\_\_\_\_ acres

(i) Scenic views

(j) Large trees, identified as trees with DBH of forty-eight (48) inches or greater, unless otherwise deemed a safety hazard

**SCA: \_\_\_\_\_ acres**

- (5) Calculation of Net Development Area (NDA). The NDA shall be a maximum of sixty percent (60%) of the GTA, and shall include the ATA minus SCA. If the NDA is less than sixty percent (60%) of the site, the Town Board may allow NDA to be increased to sixty percent (60%).

**NDA:** \_\_\_\_\_ **acres**

- (6) Calculation of Permitted Dwelling Units (PDU). The maximum number of permitted dwelling units in a conservation subdivision shall equal the ATA multiplied by 1.20 with a minimum lot size of 1/2-acre. If the calculation of PDU results in a figure ending in .5 or greater, it shall be rounded up to the next whole number. If the calculation of PDU results in a figure ending in .4 or lower, it shall be rounded down to the next whole number.

**PDU:** \_\_\_\_\_

**0107.43 Conservation Design Concept Plat.** Prior to the filing of an application for the approval of a preliminary plat, the Subdivider shall consult with the Town Plan Commission, in order to obtain their review, advice and assistance in the preparation of a preliminary plat. Such consultation shall be termed the "concept plat" stage of the land division procedure and includes the following steps and information:

(1) The Subdivider shall prepare a conceptual development plan at a scale of one inch equals 100 feet of all the contiguous lands in which the subdivider has legal or equitable interest and present three copies and the fee required to the Town Clerk.

(2) Such sketch plan shall include enough information to set forth the proposed development potential of the parcel to the satisfaction of the town plan commission, and include at least the following:

- (A) Topographic mapping at not less than two-foot contour interval;
- (B) Soil characteristics or interpretations secured from detailed soil maps prepared by the USDA, Soil Conservation Service (SCS) and/or monitoring borings data;
- (C) The limits of woodland cover and wetlands on the entire parcel;
- (D) Location of lakes, ponds, streams, standing water and designated floodplains on the parcel;
- (E) Areas of steep or severe slope conditions, high water table conditions, potential drainage and erosion problems;
- (F) Existing and proposed access from the parcel to adjacent streets, roads, or properties;
- (G) Proposed street location and width;
- (H) Proposed parcels including size to the nearest one-tenth acre;
- (I) Existing land use of property within 1 mile of the property proposed to be divided;
- (J) Any other pertinent information useful to the Subdivider and plan commission in their determination of developability of the parcel; and
- (K) Environmental corridors which shall be delineated on the sketch plan.

(3) The Plan Commission shall either reject the concept plan giving reasons for such rejections or approve the concept plan and make recommendations. Such review and approval of the concept plan shall constitute approval of the concept plan only and shall not be deemed an approval of the layout and design of the proposed subdivision plat.

(4) Through the concept plat procedure it is expected that the Subdivider and Plan Commission will reach mutual conclusions regarding the general design and objectives of the proposed development and its possible effects on the Town and County. The Subdivider will also gain a better understanding of the subsequent required procedures so the entire process may be expedited.

**0107.44 Preliminary Conservation Design Subdivision Plat Submittal.**

Before submitting a final plat for approval, the Subdivider shall prepare and submit a preliminary plat that conforms to the requirements of §236 Wisconsin State Statutes and all applicable sections of this ordinance. The Plat shall be prepared by a registered land surveyor. The Subdivider or their designated agent, shall file the application and fifteen (15) copies of the preliminary Plat on paper no smaller than 22" x 30" and one (1) copy of the preliminary plat on either 8.5" x 11", 8.5" x 14" or 11" x 17" paper with the Town Clerk.

**0107.45 Requirements for Preliminary Conservation Design Plat.** In addition to the requirements of §236 Wisconsin Statutes the preliminary Plat submitted shall include the following:

(1) A map of sufficient scale showing the boundaries of the property being considered for division.

(2) General parcel layout as proposed.

(3) The proposed subdivision name. This name shall not duplicate the name of any Plat previously recorded in Waupaca County. A subtitle of "County Plat" shall be required for all County Plats.

(4) Owners name, along with Volume and Page of the instrument that shows title to the Platted area. The Volume and Page of the affected property may be shown on the map, in the Surveyor's Certificate, on the Preliminary Plat, or in the Owner's Certificate.

(5) Volume and Page or platted status (i.e. State or County Plat by name and parcel number, CSM by volume, page and parcel number) of adjoining lands.

(6) Radius of all curves.

(7) Proposed and existing road(s) showing road name and right angle width. Proposed and existing roads shall be dedicated as required in Article VIII.

(8) Public areas to be dedicated, if any, and subsequently identified as "dedicated to the public."

- (9) Floodplain, wetland and shoreland boundaries. Source of the data shall be identified.
- (10) Locations of existing buildings, watercourses, drainage ditches, fences and any other pertinent features.
- (11) Locations and names of adjoining parks, cemeteries, subdivisions, ponds, streams, lakes and flowages.
- (12) Any proposed lake or stream access or any proposed lake or stream improvement or relocation.
- (13) The name and address of the surveyor and Subdivider placed on the face of the Plat.
- (14) Report on Soil Borings and Percolation Tests. Locations of borings may be required to be shown on the face of the map.
- (15) A general description of all property owned and controlled by the Subdivider contiguous to the proposed land division.
- (16) An area development plan for future use may be required if proposed development in some way affects adjoining lands.
- (17) Road name application must be submitted to the Plan Commission for approval for any road names (i.e. new, extension, private etc...).
- (18) Dimensions of all parcels, together with proposed parcel and block numbers.

**0107.46 Preliminary Conservation Design Subdivision Plat Review & Approval.**

- (1) Upon receipt of an application for a Conservation Design Subdivision Plat, the Town Clerk shall transmit one (1) copy of the map to each of the following.
  - (A) Waupaca County
  - (B) Any affected public or private utility
  - (C) Local school district
  - (D) Waupaca County Land Conservation Department
  - (E) WDNR
  - (F) Where applicable, Waupaca County Highway Department
  - (G) Wisconsin Department of Transportation (WDOT) (where applicable)
  - (H) Every member of the Town Plan Commission and Town Board
- (2) Recommendations from receiving parties, with the exception of the Plan Commission, must be received by the Town Clerk within thirty (30) days from the date the copy is transmitted. If a recommendation is not received within thirty (30) days it shall be deemed an approval.
- (3) Recommendations from the Town Plan Commission must be received within sixty (60) days from the date of transmittal. If a recommendation is not received within sixty (60) days it shall be deemed an approval.

(4) Once the Town Plan Commission recommendation is received, the preliminary review for approval shall be scheduled for a regularly scheduled Town Board Meeting.

(5) The Board, within ninety (90) days of the date of filing of a preliminary Conservation Plat with the Town Clerk shall approve, approve conditionally, or reject, unless the time is extended by mutual agreement with the Subdivider. One (1) copy of the plat shall there upon be returned to the Subdivider with the date and the action recorded thereon; and if approved conditionally or rejected, a letter setting forth the conditions of approval or the reasons for rejection shall accompany the plat. One (1) copy each of the plat and letter shall be kept on record by the Town.

**0107.47 Relationship between Preliminary and Final Plat.** Approval of a preliminary conservation plat shall be deemed an expression of approval or conditional approval of the layout submitted and a guide to the preparation of the final plat which will be subject to further consideration by the Plan Commission at the time of its submission.

If the final Plat conforms substantially to the preliminary Plat as approved, including any conditions of the approval, and to local plans and ordinances authorized by law, it is entitled to approval. If the final Plat is not submitted within one (1) year of the last approval of the preliminary plat, any approving authority may refuse to approve the final Plat. The Town reserves the right to add further restrictive covenants as provided in §236.293 Wisconsin Statutes.

Any substantial change between the preliminary and final plat, as determined by the Plan Commission, shall cause the conservation plat to be re-submitted including all fees and review. In addition every re-submittal required to clarify matters regarding said maps shall constitute a new time frame for review purposes.

**0107.48 Final Plat Requirements.** Upon approval of the preliminary Plat the Subdivider shall submit a final Plat based upon a survey by a Wisconsin Registered Land Surveyor for review. In addition to the requirements of the preliminary Plat and §236 Wisconsin Statutes the final Plat submitted shall include the following:

(1) A clear and concise legal description that exactly matches the bearings and distances shown on the map. The error of closure for the legal may not exceed 1 in 3,000.

(2) Area of each parcel shown in square feet (nearest square foot) and acres (nearest 100th acre).

(3) All curve data.

(4) Building setback lines shall be shown or noted on the face of the map.

(5) Lands reserved for the common use of the property owners within the subdivision. The ownership of these common lands shall be shown and described. These lands shall be established as outlots.

(6) Proposed deed and Plat restrictions.



(7) It shall be required that on sheet one of the Plat that a pre designed recording block be available for the Register of Deeds to be placed on the Plat for recording information.

(8) Show arc distances on the face of the map.

(9) Certificates of approval in substantially the same form as required by §236.21(2)(a) and §236.21(3) Wisconsin Statutes, and as per this ordinance as follows:

(A) Owner(s) Certificate with Notary Seal

(B) Mortgagee's Certificate

(C) Town Certificate

(D) Other certificates as required by §236.21 Wisconsin Statutes

(E) Certification that the Plat is a true and correct representation of the features surveyed and mapped and that the Surveyor has fully complied with all local ordinances.

(F) Special restrictions required by the reviewing authorities.

**0107.49 Final Plat Review & Approval.** The Town Board, within sixty (60) days of the date of filing of a final conservation plat with Town Clerk, shall approve, approve conditionally or reject such a plat unless the time is extended by mutual agreement with the Subdivider. If approved, the certifications on the plat shall be completed. If approved conditionally, the certificates shall not be completed until the conditions are met. If rejected, a letter setting for the reasons for rejection shall accompany the plat. Failure of the Town to act within the time as extended by agreement with the Subdivider shall constitute an approval. The sixty (60) day period shall commence with the filing of the final plat with the Town Clerk, and not the preliminary approval.

**0107.50 Recording.** Upon approval of all corrections addressed in the preliminary and final plat reviews the Subdivider shall submit a final Plat for recording with the Waupaca County Register of Deeds in accordance with Sec. 236.25, Wisconsin Statutes.

**ARTICLE VII  
GENERAL DESIGN STANDARDS**

**0107.51 Street Arrangement and Design.** The applicant shall dedicate land for and improve streets in accordance with Waupaca County requirements.

**0107.52 Ingress and Egress On Limited Access Highways.** Where a tract or parcel of land abuts a County controlled limited access highway or State Highway access shall only be provided after obtaining required Waupaca County Highway Department and [as applicable] Wisconsin Department of Transportation Permits.

**0107.53 Blocks.** The widths, lengths and shapes of blocks shall be suited to the planned use of the land, applicable zoning requirements, need for convenient access, control and safety of street traffic and the limitations and opportunities of the topography in accordance with Waupaca County requirements.

**0107.54 Driveway Standards.** The location and size of all proposed driveways shall comply with all Waupaca County requirements.

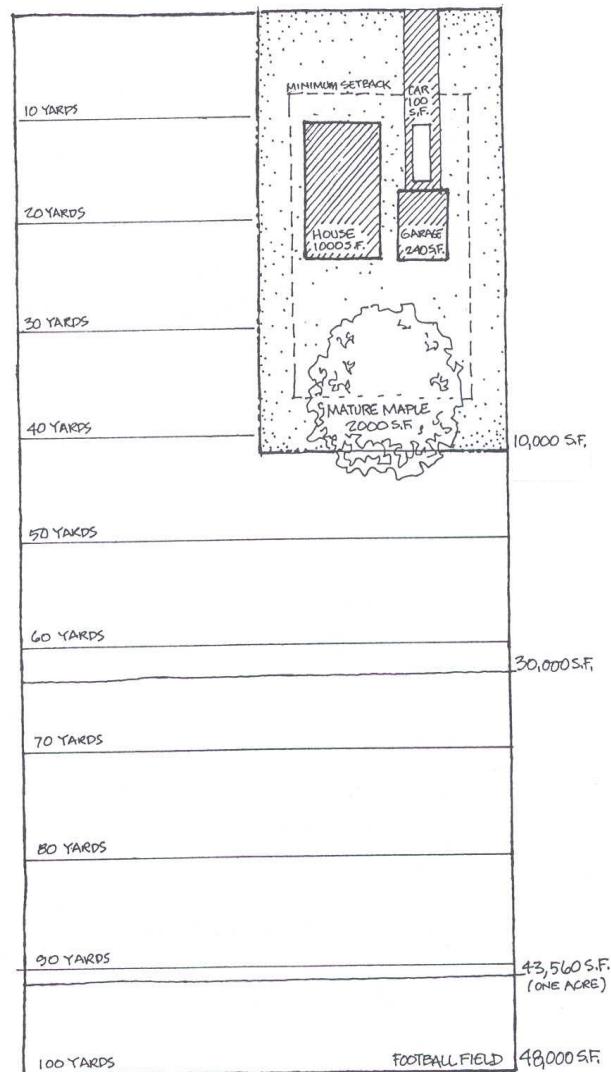
**0107.55 Parcels.** The size, shape and orientation of parcels shall be appropriate for the location of the subdivision and for the type of development and use contemplated. The parcels should be designed to provide an aesthetically pleasing building site and a proper architectural setting for the building contemplated in accordance with Waupaca County requirements. For the benefit of visual understanding of parcel sizes an illustration is provided at right.

**0107.56 Building Setback Lines & Siting Suggestions.**

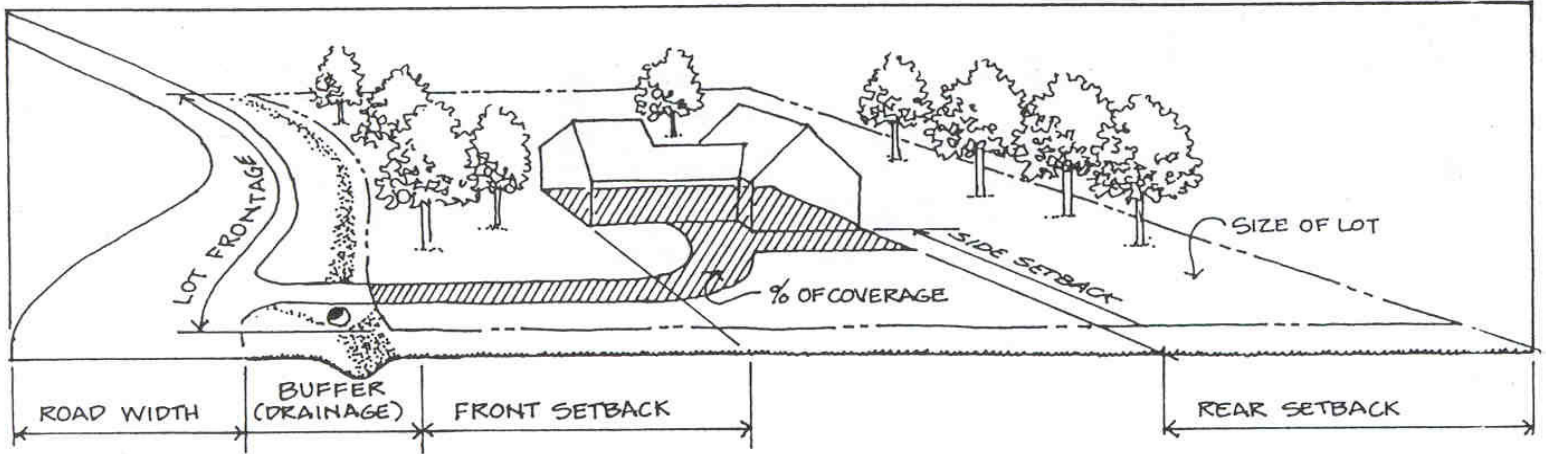
(1) Building setback lines, shall conform to the following minimum standards:

- (A) Front setback shall be a minimum of 63 feet from a Town Road Centerline, 75 feet from a County Road Centerline, 110 feet from a State Road Centerline, or 30 feet from an existing right-of-way, whichever is more restrictive.

**PARCEL SIZE DIAGRAM**  
FOR ILLUSTRATION PURPOSES ONLY



- (B) Side setback shall be a minimum of 20 feet
- (C) Rear setback shall be a minimum of 20 feet
- (D) Setbacks from wetland areas and wastewater treatment systems shall comply with Waupaca County Shoreland/Wetland Zoning Ordinance Requirements.
- (E) Minimum setback from high water mark of any navigable water shall be 75 feet.

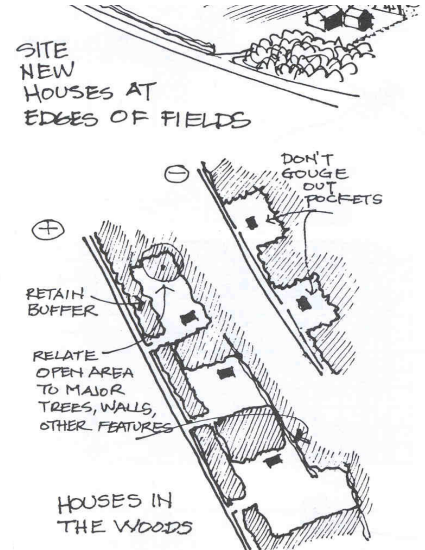


THE CIVIC REALM - RURAL AREAS

(2) The diagrams provided at right illustrate siting suggestions designed to retain the rural character of the Town of Mukwa. Subdividers are strongly encouraged to consider these techniques when create Certified Maps or Subdivisions.

SITING SUGGESTIONS

<p>RETAIN FIELDS - RESTRICT LAWN AREA</p>	<p>SITE HOUSES AT EDGE OF FIELD - AVOID CENTERS</p>	
<p>INSENSITIVE SITING - VIEW DIRECTLY BLOCKED</p>	<p>SENSITIVE SITING - HOUSE TO SIDE OF VIEW</p>	
<p>BUILD BELOW CREST LINE</p>	<p>A HOUSE ON EVERY KNOLL - QUESTIONABLE</p>	<p>HOUSES SITED BELOW CREST - PREFERRED</p>



seeking to Survey

**0107.57 Impervious Surface Coverage Requirements.**

The maximum permitted impervious coverage (e.g. house, detached garage, accessory buildings, driveways, sidewalks, and patios) shall be in accordance with applicable Waupaca County and State of Wisconsin requirements.

**0107.58 Stormwater.** Any Certified Survey Map or Subdivision Plat submitted to the Town is required to meet all applicable Waupaca County and State of Wisconsin Stormwater Management standards.

**0107.59 Phasing Requirements.** An approved preliminary plat may be final platted in phases with each phase encompassing at least 25 percent of the area of the approved preliminary plat. If the Subdivider elects to final plat in phases as approved by the Plan Commission, the Town Board shall require a timetable of completion of development of the entire property included in the preliminary plat at/or prior to the time of submittal of the first phase of the final plat as part of the developer's agreement.

If a development includes more than 40 lots (e.g. new parcels), phases must be provided on the preliminary and final plat such that no more than 50 percent of the total number of parcels are included in a single phase. The Town has the authority to require phased final plat approval in which each new phase may only be initiated once 80 percent of the parcels in the previous phase have been sold.

**0107.60 Building Requirements.** Any temporary structure (e.g. modular home, storage building, etc.) must be removed within 1 year of occupancy of a principal residence.

**0107.61 Groundwater Monitoring.** The installation of one groundwater test and observation wells to measure transivity (how fast water moves - how much can be pumped) and storivity (How much water can be stored) is required for each new subdivision development and for commercial and industrial development that utilizes individual private wells. The information from this well shall be made available to the Town and residents living within that development. Development projects using community wells will not require ongoing groundwater monitoring,

**0107.62 Surface Water Drainage Restrictions.** To the extent practical, no drainageway contained within a drainage easement shall be disturbed, except in accordance with Waupaca County and applicable State requirements.

**0107.63 Community Water Supply.** A community water supply shall be required for all residential subdivisions of 20 lots or more. Residential subdivisions of 40 lots or more shall include two wells to serve the development.

**0107.64 Street Address Numbering Required.** Any residence or place of business intended for human occupancy shall be identified by a street address number assigned in accordance with Waupaca County requirements and standards.

**0107.65 Private Roads.** Private roads developed to serve a CSM or Subdivision in the Town of Mukwa shall be required to adhere to all applicable Waupaca County requirements for public road construction, such that, the developed roadway will be indistinguishable from a public road.

**0107.66 Minimum Design Standards for Town Roads.** All new roads designed as part of new subdivisions in the Town of Mukwa shall be constructed consistent with applicable State standards. Minimum road width for new construction in the Town of Mukwa shall be based upon the Average Daily Traffic volume consistent with State standards. The State standard for trip generation is 9.57 per day from a single-family, detached home.

- (1) ADT Under 100
  - (A) Minimum roadway width 24'
  - (B) Minimum surface width 18'
  - (C) Minimum Shoulder width 3'
- (2) ADT 100-250
  - (A) Minimum roadway width 26'
  - (B) Minimum surface width 20'
  - (C) Minimum Shoulder width 3'
- (3) ADT 251-400
  - (A) Minimum roadway width 32'
  - (B) Minimum surface width 22'
  - (C) Minimum Shoulder width 5'
- (4) ADT 400-1000
  - (A) Minimum roadway width 34'
  - (B) Minimum surface width 22'
  - (C) Minimum Shoulder width 6'
- (5) ADT 1001-2400
  - (A) Minimum roadway width 44'
  - (B) Minimum surface width 24'
  - (C) Minimum Shoulder width 10'

## **ARTICLE VIII DEDICATIONS AND IMPROVEMENTS**

**0107.67 Dedication And Reservations Of Land.** Whenever a tract of land to be divided embraces all or any part of a street, such public way shall be made a part of the plat and either dedicated or reserved by the applicant in the locations and dimensions indicated on such plan.

Whenever a proposed park, playground, public access, open space site or other public land, other than streets or drainageways, designated in the adopted regional and County comprehensive plan components is embraced, all or in part, in a tract of land to be divided, such proposed public lands shall be made a part of the plat and shall either be dedicated to the public or reserved for acquisition at undeveloped land costs for a period not to exceed three years between the applicant and the public agency having jurisdiction. If the reserved land is not acquired by such public agency within the above time limit, the land shall be released to the owner, unless otherwise prohibited by and existing regional and/or county rule, regulation, or ordinance.

**0107.68 Improvements.**

(1) No construction or installation of improvements shall commence in a proposed subdivision until the preliminary plat has been approved by the Town of Mukwa Plan Commission and Town Board.

(2) Upon approval and recording of the Final Plat, the Subdivider shall install all street, utility and other improvements as required in this section. Such improvements may be completed prior to submission for approval of any final plat or final certified survey map, but must be made to the satisfaction of the Town Engineer or designee within 12 months from the date of Final Plat approval or such approval will be considered null and void. If for some reason the required improvements cannot or should not be made within the prescribed 12-month period, the Town Board may extend the period and require a cash bond or irrevocable letter of credit in an amount equal to 120 percent of the cost of completing such improvements as estimated by the Town Engineer or designee as a guarantee that the required improvements will be made within a reasonable period prescribed by and satisfactory to the Town Board. Any such cash bond or irrevocable letter of credit shall remain in the custody of the Town, and the Town will not be obligated to pay interest thereon. In no event shall the provision of a cash bond or irrevocable letter of credit for completion of required improvements remove the burden of such completion from the Subdivider.

(3) Given that public sanitary sewer service is not available in the Town of Mukwa, private systems shall be constructed pursuant to applicable regulations of Waupaca County and the State of Wisconsin, including COMM 83.

(4) When it is proposed to establish a private water supply and distribution system (or common sanitary system) to serve (2) or more parcels or dwelling units, the applicant shall construct the facilities in such a manner as to make adequate water service (and sewer) available to each parcel within the subdivision or Certified Survey Map. Private water supply systems shall conform to all applicable regulations of the State of Wisconsin.

(5) No drainageway contained within a drainage easement shall be disturbed in accordance with the following:

- (a) No artificial obstruction may be constructed, planted, or maintained within any man-made or natural drainageway so that such an obstruction impedes the natural flow of water and/or diminishes the natural aesthetic quality of the drainageway.
- (b) Lot boundaries shall be made to coincide with new and/or pre-existing man-made and natural drainageways to avoid the creation of lots that can be built upon by altering such drainageways.
- (c) Surface water shall not be regarded as unduly retained or diverted if:
  1. The retention or diversion results from a technique, practice, or device deliberately installed as part of an approved sedimentation or stormwater runoff control plan.
  2. The retention or diversion is not substantially different in location or degree than that experienced by the development site in its pre-development stage, unless such a retention presents a danger to health or safety.
  3. The retention or diversion results from the actions of natural obstructions, whereby maintenance shall be performed by the property owner.
  4. The retention or diversion has been allowed or required by the Town of Mukwa, Waupaca County Zoning Department, or Waupaca County Land Conservation Department and noted on the approved drainage plan.

**0107.69 Plans.** The following plans and accompanying construction specifications may be required by the Town Board before authorization of construction or installation of improvements:

- (1) Street plans and profiles showing existing and proposed grades, elevations and cross sections of required improvements.
- (2) Installation of street signs meeting the approval of Waupaca County at all intersections.
- (3) Sanitary system plans and profiles showing the locations, grade, sizes, elevations and materials of required facilities in accordance with County and State Requirements. Each parcel shall indicate a location of a septic field and a viable alternative location on the site should the system fail.
- (4) Surface water drainage facilities, which may include curb and gutters, catch-basins and inlets, road ditches and open channels, as may be required to provide adequate surface drainage for the subdivision.
- (5) Erosion control plans in accordance with State and County Standards.

**0107.70 Inspection and Guarantee.** The applicant, prior to commencement of any work within the land division, shall make arrangements with the Town Board to provide for adequate inspection. The Town Board shall inspect and approve all completed work prior to approval of the final plat or release of the sureties. All public improvements shall be guaranteed against physical defect and repaired by the developer for a period of one year following initial acceptance of such improvements by the Town Board.

## ARTICLE IX DEFINITIONS

**0107.71 Definitions.** For the purpose of this ordinance, certain words used therein are defined as follows:

- **Adjusted Tract Area** - The area of the total parcel without any primary conservation areas.
- **Alley** – A public or private right-of-way which provides secondary access to abutting properties.
- **Agricultural Use** (as provided in s. 91.01 (1), Wis. Stats) - Means beekeeping; commercial feed lots; dairying; egg production; floriculture; fish or fur farming; forest and game management; grazing; livestock raising; orchards; plant greenhouses and nurseries; poultry raising; raising of grain, grass, mint, and seed crops; raising of fruits, nuts, and berries; sod farming' placing land in federal programs in return for payments in kind' owning land, at least thirty five (35) acres of which is enrolled in the conservation reserve program under 16 USC 3831 to 3836; participating in the milk conservation reserve program under 7 USC 1446(d); and vegetable raising.
- **Applicant** – The Subdivider or Subdivider's Developer's agent
- **Arterial Street** – A street used, or intended to be used, primarily for fast or heavy through traffic. Arterial streets shall include freeways and expressways, as well as standard arterial streets, highways, and parkways.
- **Block** – A group of parcels existing within well-defined and fixed boundaries, usually being an area surrounded by streets or other physical barriers and having an assigned number, letter or other name through which it may be identified.
- **Bufferward** – An area of land within the boundaries of a parcel or site, generally adjacent to and parallel with the property line, either consisting of natural existing vegetation or using trees, shrubs, fences and/or berms, designed to limit continuously the view and/or sound from the parcel or site to adjacent parcels or sites. Bufferwards are typically defined by a delineated easement graphically indicated on the fact of the Certified Survey Map or Subdivision Plat.
- **Building** – A structure having a roof supported by columns or wall. When separated by division walls from the ground up and without openings, each portion of each building shall be deemed a separate building.
- **Certified Survey or Certified Survey Map** - A map of a minor land division of less than 35 acres prepared in accordance with sec. 236.34, Wis. Stats., and in full compliance with the applicable provisions of this Ordinance.
- **Collector Street** – A street used, or intended to be used, to carry traffic from minor streets to the major system or arterial streets, including principal entrance streets to residential developments.
- **Common Element** - The common facilities in a condominium.



- **Common Facilities** - All the real property and improvements set aside for the common use and enjoyment of the residents of a cluster development, including, but not limited to, buildings, open space, private streets, parking areas, walkways, recreation area, drainage easements, and any utilities that service more than one unit, such as sewerage and well facilities.
- **Common Open Space** - Undeveloped land within a conservation design subdivision that has been designated, dedicated, reserved, or restricted in perpetuity from further development and is set aside for the use and enjoyment by residents of the development. Common Open Space shall not be part of individual residential parcels, and shall be substantially free of structures, but may contain such recreational facilities for residents as are shown on the approved development plan.
- **Condominium** - A form of ownership combining individual unit ownership with shared use and ownership of common property or facilities, established in accordance with the requirement of Chapter 703 of the Wisconsin Statutes. Common areas and facilities are owned by all members of the condominium association on a proportional, undivided basis. A condominium is a legal form of ownership and not a specific building type or style.
- **Condominium Agreement** - A legal agreement outlining the management of the common open space.
- **Condominium Association** - An association, whose members consist of owners of units in a condominium, which administers and maintains the common property and common elements of a condominium.
- **Conservation Areas. Primary** – The primary conservation areas are those areas that are automatically set aside when determining open space for conservation development subdivisions. The following are areas of primary conservation: all lands located within existing street Right-of-Ways, all lands located within existing Utility and Railway Right-of-Ways, all lands located within floodplain, all lands located within wetlands, all slopes of 20% or greater.
- **Conservation Easement** - The grant of a property right or interest from the property owner to another person, agency, unit of government, or organization stipulating that the described land shall remain in its natural, scenic, open, or wooded state, precluding future or additional development.
- **Conservation Subdivision** – A subdivision where open space is the central organizing element of the subdivision design and that identifies and permanently protects all primary conservation areas and all or some of the secondary conservation areas within the boundaries of the subdivision and retains a minimum of forty percent (40%) of the gross tract area, including secondary conservation areas, as protected open space.
- **County** – Reference to County shall mean Waupaca County and shall include any agency, department or committee thereof.

- **Cul-de-sac Street** – A minor street with only one outlet and having a turn around for the safe and convenient reversal of traffic movement.
- **Deed restriction** - A restriction on the use of a property set forth in a deed or other instrument of conveyance, including, but not limited to, a restrictive covenant, conservation easement, transfer of development rights, or any restriction placed on undeveloped land as a condition for the division or development of the undeveloped land.
- **Detention Basin** – A man-made or natural depression below the surrounding grade level designed to collect surface and/or subsurface water so that it might impede its flow and to gradually release the same at a rate not greater than that prior to the development of the property, into natural or man-made outlets (i.e. storm sewer, culvert or stream).
- **Development** – Any man-made changes to improved or unimproved real estate including, but not limited to, construction of or addition or substantial improvements to buildings, other structures, or accessory uses, mining, dredging, filling, grading, paving, excavation or drilling operations, or disposition of materials.
- **Developer’s Agreement** - An agreement by which the Town and the sub-divider agree in reasonable detail to all of those matters which the provisions of these regulations permit to be covered by the developers agreement and which shall not take effect unless and until an irrevocable Letter of Credit or other appropriate surety has been issued to the Town.
- **Developmental Yield** -The amount of permitted structures in the development of a subdivision.
- **Drainageway** – The land on either side of and within fifty (50) feet of the centerline of any intermittent or perennial stream graphically shown on: a topographic survey prepared by and certified by a Wisconsin registered land surveyor at a contour interval of not less than two (2) feet or the U.S. Geological Survey (USGS) 7.5-minute quadrangle topographic map of the area.
- **Easement** – Authorization by a property owner for another to use the owner’s property for a specified purpose.
- **Final Plat** - A map prepared in accordance with requirements of Chapter 236 of the Wisconsin State Statutes and this Ordinance for the purpose of precisely dividing larger parcels into smaller parcels and used in conveying these new parcels.
- **Floodlands** – Those lands, including the channels, floodways and floodplain fringe of any given reach, which are subject to inundation by the flood within a given recurrence frequency. The 100-year recurrence interval flood (or that flood having a 1 percent probability of occurring in any given year) is generally used for regulation.
- **Frontage** – the length of the front property line of the parcel, or tract of land abutting the right-of-way of a public street road or highway.
- **Grade** – the slope of a road, street or other public way, specified in percent.

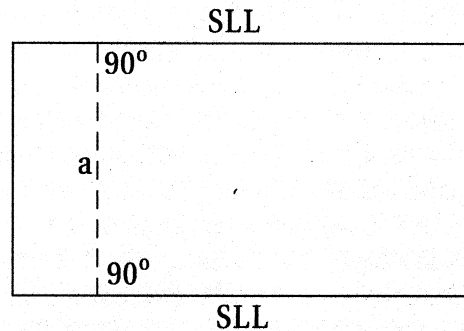
- **High Water Elevation** – The average annual high water level of a pond, stream, lake, flowage, or wetland referred to an establish datum plane or, where such elevation is not available, the elevation of the line up to which the presence of water is so frequent as to leave a distinct mark by erosion, change in, or destruction of, vegetation or other easily recognized topographic, geologic or vegetative characteristics.
- **Highway, Limited Access** – a freeway or expressway providing a trafficway for through traffic, in respect to which owners or occupants of abutting property on lands and other persons have no legal right to access to or from the same, except at such points and in such manner as may be determined by the public authority having jurisdiction over the trafficway.
- **Homeowners' Association** – A Wisconsin membership corporation which serves as an association of homeowners within a Subdivision or Certified Survey Map having shared common interests, responsibilities with respect to costs and upkeep of common private property of a Subdivision or Certified Survey Map. Such common property includes private recreation and open space areas within the Subdivision or Certified Survey Map.
- **Improvement, Public** – Any sanitary sewer, storm sewer, drainage ditch, water main, roadway, park, parkway, public access, sidewalk, pedestrian way, planting strip, off-street parking area or other facility for which the County or Town may ultimately assume the responsibility for maintenance and operation.
- **Land divider** - Any person, partnership, corporation, or other legal entity that has an ownership or other legal interest in the subject land that is being divided, or proposed to be divided, resulting in a land division.
- **Land division** - The division of an outlot, parcel, or tract of land by the owner of the land, or the owner's agent, for the purpose of sale or for development when the act of division creates two or more parcels or building sites, inclusive of the original remnant parcel, any of which is 35 acres or less in area, by a division or by successive divisions of any part of the original property, including any land division by or for a Conservation Subdivision, a Cluster Development, a Statutory Subdivision, a Minor Land Division, Replat, and Certified Survey Map, and any other land division. Any residual parcel resulting from any division of land shall be included in the land division if said parcel is less than 35 acres in size.
- **Landscaping** – Living material, such as grass, groundcover, flowers, shrubs, vines, hedges and trees and nonliving durable material, such as rocks, pebbles, sand, mulch, wood chips or bark, walls and fences, but not including paving.
- **Lot** - A parcel of land resulting in a division of a parcel pursuant to this ordinance.
- **Lot, Corner** – A parcel abutting two or more streets at their intersection, provided that the corner of such intersection shall have an angle of 135 degrees or less measured on the parcel line.
- **Lot Lines (or Parcel Lines)** – The peripheral boundaries of a parcel of land.

- **Lot Through** – A parcel which has a pair of opposite parcel lines among two parallel streets and which is not a corner lot. On a through lot both street lines shall be deemed front parcel lines.
- **Lot Width (or Parcel Width)**– The mean horizontal distance between the side lot lines of a parcel measured at right angles to the depth. On irregularly (non-perpendicular) shaped parcels, the width shall be the average width of the parcel (see below). Lot width shall be measured at the building line (e.g. location at which the principal structure is located). Width shall also be measured at the shoreyard setback line. At least 50% of the parcel shall be greater than or equal to the required lot width.

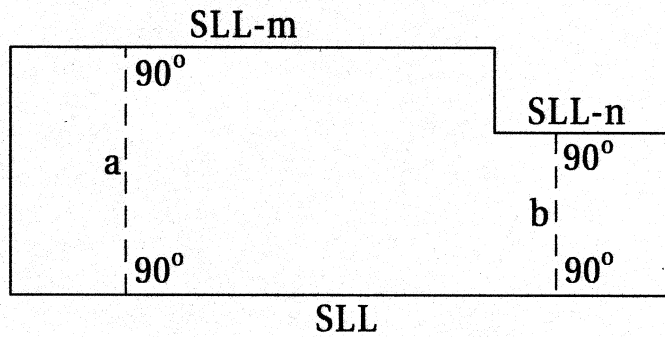
The following illustrations and formulas are provided to explain the methods of average parcel width determination.

**(a) Parallel Parcel Lines**

Average Parcel Width is the perpendicular distance between Side Parcel Lines (SLL)



**(b) Parallel Side Parcel Lines, Alternate.**



Average Parcel Width is

$$\frac{a \times m + b \times n}{m + n}$$

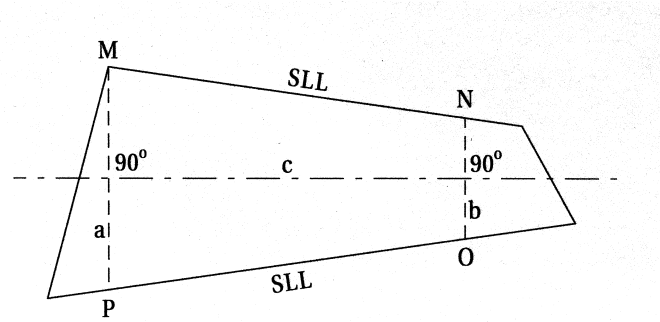
Use only that part of length n that, when added to area of m portion of parcel, satisfies minimum area requirements.

**(c) Nonparallel Parcel Lines**

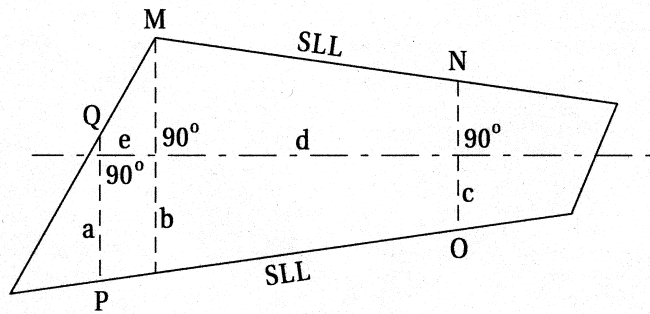
Average Parcel Width is

$$\frac{a + b}{2}$$

Area of MNOP equals Minimum Parcel Area, and line c bisects angle formed by lines MN and OP extended.



**(d) Nonparallel Parcel Lines, Alternate 1.**

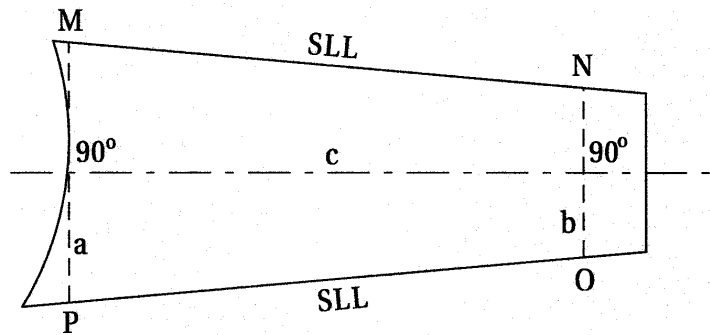


Average Parcel Width is

$$\frac{\frac{a + b}{2} \times \frac{e}{e + d} + \frac{b + c}{2} \times \frac{d}{e + d}}{2}$$

Area of MNOPQ equals Minimum Parcel Area and line d bisects angle formed by lines MN and OP extended. d is the perpendicular distance between lines b and c. e is the perpendicular distance between lines a and b.

**(e) Nonparallel Parcel Lines, Alternate 2.**

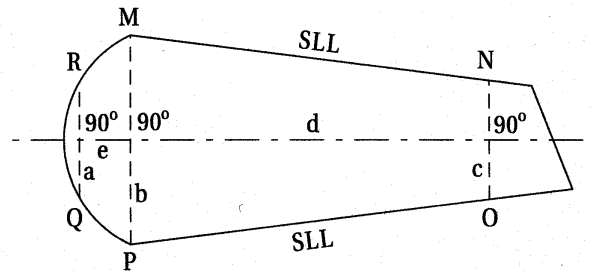


Average Parcel Width is

$$\frac{a + b}{2}$$

Area of MNOP equals Minimum Parcel Area and line c bisects angle formed by lines MN and OP extended. c is the perpendicular distance between lines a and b.

**(f) Nonparallel Parcel Lines, Alternate 3.**

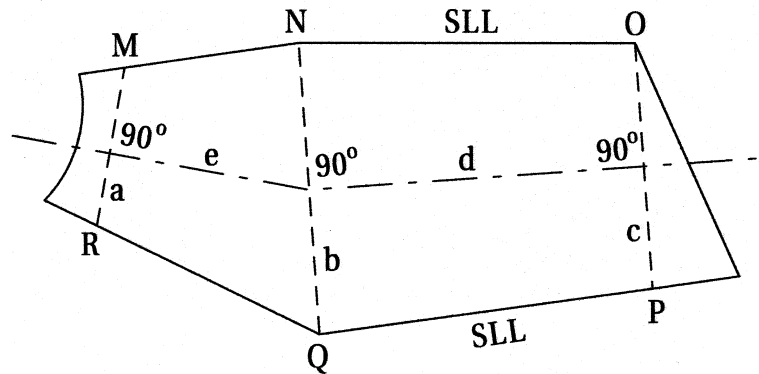


Average Parcel Width is

$$\frac{a + b}{2} \times \frac{e}{e + d} + \frac{b + c}{2} \times \frac{d}{e + d}$$

Area of MNOPQR equals Minimum Parcel Area and line d bisects angle formed by lines MN and OP extended. d is the perpendicular distance between lines b and c. e is the perpendicular distance between lines a and b.

**(g) Nonparallel Parcel Lines, Alternate 4.**



Average Parcel Width is

$$\frac{a + b}{2} \times \frac{e}{e + d} + \frac{b + c}{2} \times \frac{d}{e + d}$$

Area of MNOPQR equals Minimum Parcel Area, line e bisects angle formed by lines MN and QR extended, and line d bisects angle formed by lines NO and PQ extended. d is the perpendicular distance between lines b and c. e is the perpendicular distance between lines a and b.

- **Maior Street** – Arterial and collector roads primarily intended for through traffic with a secondary function of direct access.
- **Minor Land Division** - Any division of land other than a statutory subdivision as defined herein of less than 35 acres in size including any residual parcel or parcels resulting from any division of land if said parcel is less than 35 acres in size.
- **Minor Street** – A street used or intended to be used primarily for access to abutting properties.
- **Navigable Waters** - Any body of water defined as navigable under the laws of the State.
- **Net Developable Area** - The area of the tract in a conservation design subdivision that can be divided into parcels.
- **Nonprofit Conservation Organization** - A nonprofit corporation, charitable trust, or other nonprofit organization described in Section 501 (c)(3) of the Internal Revenue Code, which includes the “acquisition of property or rights in property for conservation purposes” as part of its mission, as reflected in the bylaws, charter, or incorporation papers of the organization.
- **Open Space** - The area of lands within a conservation design subdivision that cannot be developed. This area includes 40% of the adjusted tract and primary conservation areas that is held in common ownership. This area is for passive/ active recreational use by the residents of the development and, where specified, the larger community.

- **Outlot** - A parcel of land other than a residential lot or block so designated on a land division plat or Certified Survey Map.
- **Owner** - For purposes of this Ordinance the word "owner" if used herein shall be deemed to mean the person holding the fee title to the lands involved, except that where lands have been divided on a land contract the land contract vendee shall be deemed the owner.
- **Parcel** - Contiguous lands under the control of a sub-divider(s) not separated by streets, highways, or railroad rights-of-way.
- **Plan Commission** - The Town of Mukwa Plan Commission is the Plan Commission for the purposes of this ordinance.
- **Plat** - A map of a subdivision.
- **Preliminary Plat** - A map showing the salient features of a proposed subdivision as described in subsection 10.39, submitted to the Town Plan Commission for the purposes of preliminary consideration by the Town Plan Commission prior to any land division.
- **Public Way** – any public road, street highway, walkway, drainageway or part thereof.
- **Recreation Land. Active** – Areas that are altered from their natural state to accommodate organized athletic activities (e.g. soccer, football, baseball, golf). Active recreation lands may also require the installation of equipment (e.g. playground apparatus, riding stables, shooting ranges, golf ranges, etc.).
- **Recreation Land. Passive** – Areas that are left in a natural state with minimal alteration for scenic enjoyment (e.g. walking/hiking trail) and outdoor activities with minimal impact on the landscape (e.g. birding, hunting).
- **Replat** - The process of changing the map or plat which changes the boundaries of a recorded Statutory Subdivision Plat, Minor Land Division, Certified Survey Map, or other land division or part thereof; the division of a large block, parcel, or outlot within a recorded subdivision plat or certified survey which changes the exterior boundaries of said parcel, block, or outlot is a replat.
- **Restrictive Covenant** - A deed restriction on the use of the land usually set forth in the deed that is binding upon subsequent owners of the property.
- **Retention Basin** – A man-made or natural body of water of a depth of not less than three (3) feet, designed to contain water at all times, the levels of which will be increased as a result of the flow into it from surface and subsurface water collected therein and released gradually into natural and man-made outlets.
- **Setback** – Those minimum street, front, rear and/or side yards required between a building and a parcel line.



- **Shoreland Jurisdiction** – The area within 1,000 feet of the ordinary high water mark of a navigable lake, pond or flowage; or within 300 feet of the ordinary high water mark of a river or stream; or to the landward side of a floodplain, whichever distance is greater.
- **Slope** – The degree of deviation of a surface from the horizontal, usually expressed in percent or degrees.
- **Stream** – A course of running water, either perennial or intermittent, flowing in a channel (e.g. water body that forms a link between two bodies of water)
- **Street** - A public way for vehicular and/or pedestrian traffic.
- **Subdivider** - Person or persons requesting review or action on a subdivision.
- **Subdivision** - The division of a parcel or parcel of land by the owner thereof or his agent where the act of division creates one or more parcels of land.
- **Town** – Reference to town shall mean the Town of Mukwa including the Town Board, Town Clerk or any other designated Town Commission.
- **Tract** – A contiguous area of land that exists or has existed in single ownership.
- **Utility Easement** - An easement to place, replace, maintain or move utility facilities.
- **Wetland** - An area where water is at, near, or above the land surface long enough to be capable of supporting aquatic or hydrophilic vegetation and that has soils indicative of wet conditions.
- **Yield Plan** – A conventional subdivision plat in which all developable land is platted-off with house parcels and streets covering the entire parcel excluding wetlands, streams, floodplains, steep slopes, and/or other state and federally-protected areas.

**Town of Mukwa**  
**Waupaca County, WI**

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Application for Minor Land Division

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<b>Applicant (Subdivider) Name:</b>	
<b>Applicant (Subdivider) Address:</b>	
<b>Applicant Telephone:</b>	
<b>Landowner Name:</b>	
<b>Location (e.g. address and/or section number, general description):</b>	
<b>Anticipated Timeframe for Project completion:</b>	

When submitting the required Certified Survey Map for a Minor Land Division, all items required in Article IV of the Town of Mukwa Land and Subdivision Ordinance must be submitted. These items are in addition to all information required on the Sketch Plan, but with accurate dimensions and locations for all required information listed on the Sketch Plan Application Form.

A maximum of one (1) CSM may be created for each 35 acres of land in the Town. Once a CSM is created from a parent parcel (e.g. original parcel in existence on the date this ordinance is adopted), any additional CSM's created cannot exceed one CSM for each 35 acres of the original parent parcel.

An owner's certificate and approval signature of the Town of Mukwa Chairperson and Clerk after approval by the Town Plan Commission in accordance with Chapter 236.21(3) Wisconsin Statutes, shall be the only approvals required for recording unless additional approvals are necessary for dedication purposes.

<b>Applicant Signature &amp; Date:</b>	
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**Town of Mukwa**  
**Waupaca County, WI**

Application for Sketch Plan

<b>Applicant (Subdivider) Name:</b>	
<b>Applicant (Subdivider) Address:</b>	
<b>Applicant Telephone:</b>	
<b>Landowner Name:</b>	
<b>Location (e.g. address and/or section number, general description):</b>	
<b>Anticipated Timeframe for Project completion:</b>	
<b>Applicant Signature &amp; Date:</b>	

When submitting the required Sketch Plan, the following items must be provided in accordance with Article III of the Town of Mukwa Land and Subdivision Ordinance on the Sketch Plan. Failure to provide required information may delay application review.

**YES NO**

**GENERAL:**

- \_\_\_ \_\_\_ Legal description & parcel number
- \_\_\_ \_\_\_ Total Site Acreage
- \_\_\_ \_\_\_ Company, and Seal of Professional (if applicable)
- \_\_\_ \_\_\_ Name of Subdivision Plat (if applicable)
- \_\_\_ \_\_\_ Proposed Road Names (if any)
- \_\_\_ \_\_\_ Date, north arrow, scale and reference to the nearest Township Section Corner

**EXISTING SITE CHARACTERISTICS:**

- \_\_\_ \_\_\_ Location of existing & proposed drainage ditches, wells, sewerage systems/tanks, drives, driveways, & other features pertinent to the land division.
- \_\_\_ \_\_\_ Location of land cover types, such as woodlands, wetlands, farmlands, etc.
- \_\_\_ \_\_\_ General location of any slopes of 12% or greater.
- \_\_\_ \_\_\_ Approximate location & type of existing & proposed buildings/structures & uses.
- \_\_\_ \_\_\_ Identification of existing stands of trees to be preserved & removed
- \_\_\_ \_\_\_ Existing/proposed roads.
- \_\_\_ \_\_\_ Existing & proposed buildings, with notation for any structures to be demolished.

**PROPOSED PARCEL INFORMATION:**

- \_\_\_ \_\_\_ Estimated area for each new parcel to be created.

**Town of Mukwa**  
**Waupaca County, WI**

Concept Plat Application for Conventional (Yield)  
Subdivision

This application shall be completed and submitted after a Sketch Plan has been submitted and approved by the Town of Mukwa.

<b>Applicant Name:</b>	
<b>Applicant Address:</b>	
<b>Applicant Telephone:</b>	
<b>Landowner Name:</b>	
<b>Location (e.g. address and/or section number, general description):</b>	
<b>Anticipated Timeframe for Project completion:</b>	

This application shall be submitted three (3) copies of a concept plat (e.g. conceptual development plan) in accordance with Article V of the Town of Mukwa Land and Subdivision Ordinance at a scale of one inch equals 200 feet, including of all the contiguous lands in which the applicant has legal or equitable interest. At a minimum the following shall be illustrated:

**YES NO**

- |                          |                          |                                                                                                                                                               |
|--------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Topographic mapping at not less than two-foot contour interval;                                                                                               |
| <input type="checkbox"/> | <input type="checkbox"/> | Soil characteristics or interpretations secured from detailed soil maps prepared by the USDA, Soil Conservation Service (SCS) and/or monitoring borings data; |
| <input type="checkbox"/> | <input type="checkbox"/> | The limits of woodland cover and wetlands on the entire parcel;                                                                                               |
| <input type="checkbox"/> | <input type="checkbox"/> | Location of lakes, ponds, streams, or kettles, standing water and designated floodplains on the parcel;                                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | Areas of steep or severe slope conditions, high water table conditions, potential drainage and erosion problems;                                              |
| <input type="checkbox"/> | <input type="checkbox"/> | Existing and proposed access from the parcel to adjacent streets, roads, or properties;                                                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | Proposed street location and width;                                                                                                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | Proposed parcels including size to the nearest one-tenth acre;                                                                                                |
| <input type="checkbox"/> | <input type="checkbox"/> | Any other pertinent information useful to the Subdivider and Plan Commission in their determination of developability of the parcel;                          |
| <input type="checkbox"/> | <input type="checkbox"/> | Environmental corridors which shall be delineated on the sketch plan; and                                                                                     |
| <input type="checkbox"/> | <input type="checkbox"/> | Development Yield Calculation (refer to back of this application).                                                                                            |

<b>Applicant Signature &amp; Date:</b>	
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**Town of Mukwa**  
**Waupaca County, WI**

Concept Plat Application for Conservation Design Subdivision

This application shall be completed and submitted after a Sketch Plan has been submitted and approved by the Town of Mukwa.

<b>Applicant Name:</b>	
<b>Applicant Address:</b>	
<b>Applicant Telephone:</b>	
<b>Landowner Name:</b>	
<b>Location (e.g. address and/or section number, general description):</b>	
<b>Anticipated Timeframe for Project completion:</b>	

This application shall be submitted three (3) copies of a concept plat (e.g. conceptual development plan) in accordance with Article V of the Town of Mukwa Land and Subdivision Ordinance at a scale of one inch equals 200 feet, including of all the contiguous lands in which the applicant has legal or equitable interest. At a minimum the following shall be illustrated:

**YES NO**

- |                          |                          |                                                                                                                                                               |
|--------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Topographic mapping at not less than two-foot contour interval;                                                                                               |
| <input type="checkbox"/> | <input type="checkbox"/> | Soil characteristics or interpretations secured from detailed soil maps prepared by the USDA, Soil Conservation Service (SCS) and/or monitoring borings data; |
| <input type="checkbox"/> | <input type="checkbox"/> | The limits of woodland cover and wetlands on the entire parcel;                                                                                               |
| <input type="checkbox"/> | <input type="checkbox"/> | Location of lakes, ponds, streams, or kettles, standing water and designated floodplains on the parcel;                                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | Areas of steep or severe slope conditions, high water table conditions, potential drainage and erosion problems;                                              |
| <input type="checkbox"/> | <input type="checkbox"/> | Existing and proposed access from the parcel to adjacent streets, roads, or properties;                                                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | Proposed street location and width;                                                                                                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | Proposed parcels including size to the nearest one-tenth acre;                                                                                                |
| <input type="checkbox"/> | <input type="checkbox"/> | Any other pertinent information useful to the Subdivider and Plan Commission in their determination of developability of the parcel;                          |
| <input type="checkbox"/> | <input type="checkbox"/> | Environmental corridors which shall be delineated on the sketch plan; and                                                                                     |
| <input type="checkbox"/> | <input type="checkbox"/> | Development Yield Calculation (refer to back of this application).                                                                                            |

<b>Applicant Signature &amp; Date:</b>	
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**DEVELOPMENT YIELD CALCULATION**

- (1) Calculate the Gross Tract Area (GTA). This shall be the total acreage of the property.  
**GTA: \_\_\_\_\_ acres**
- (2) Calculate Primary Conservation Areas (PCA). This acreage shall be determined using the following criteria. The data supplied within this calculation shall be substantiated with sufficient plans and data.
- (g) All lands located within existing street Right-of-Ways: \_\_\_\_\_ acres
  - (h) All lands located within existing Utility and Railway Right-of-Ways: \_\_\_\_\_ acres
  - (i) All lands located within floodplain: \_\_\_\_\_ acres
  - (j) All lands within environmentally sensitive areas \_\_\_\_\_ acres
  - (k) All lands located within wetlands: \_\_\_\_\_ acres
  - (l) All of the land area having slopes 12% or greater: \_\_\_\_\_ acres
- PCA (sum of a through f) \_\_\_\_\_ acres**
- (3) Calculation of Adjusted Tract Area (ATA). The ATA shall equal the GTA minus the PCA.  
**ATA: \_\_\_\_\_ acres**
- (4) Calculation of Secondary Conservation Areas (SCA). The SCA shall include, but is not necessarily limited to:
- (k) Stream corridors within one hundred (100) feet of the ordinary high-water mark: \_\_\_\_\_ acres
  - (l) Environmental corridors: \_\_\_\_\_ acres
  - (m) Critical wildlife habitat: \_\_\_\_\_ acres
  - (n) Mature woodlands, wherein twenty-five percent (25%) or more of the trees have a DBH of twenty (20) inches or more: \_\_\_\_\_ acres
  - (o) Unique natural features, which may include hills, knolls, depressions, rock outcroppings, and others: \_\_\_\_\_ acres
  - (p) Prime agricultural lands: \_\_\_\_\_ acres
  - (q) Barns, silos, fence lines, and other structures that exemplify, or are symbolic of, the town's agricultural character: \_\_\_\_\_ acres
  - (r) Historic structures: \_\_\_\_\_ acres
  - (s) Scenic views
  - (t) Large trees, identified as trees with DBH of forty-eight (48) inches or greater, unless otherwise deemed a safety hazard
- SCA: \_\_\_\_\_ acres**

- (5) Calculation of Net Development Area (NDA). The NDA shall be a minimum of forty percent (40%) of the GTA, and shall include the ATA minus SCA.

**NDA:** \_\_\_\_\_ acres

- (6) Calculation of Permitted Dwelling Units (PDU). The maximum number of permitted dwelling units in a conservation subdivision shall equal the ATA multiplied by 1.20 with a minimum lot size of 1/2-acre. If the calculation of PDU results in a figure ending in .5 or greater, it shall be rounded up to the next whole number. If the calculation of PDU results in a figure ending in .4 or lower, it shall be rounded down to the next whole number.

**PDU:** \_\_\_\_\_

**Town of Mukwa**  
**Waupaca County, WI**

Preliminary Plat Application for Conventional (Yield)  
Subdivision

This application shall be completed and submitted after a Pre-Preliminary Plat has been submitted and approved by the Town of Mukwa.

<b>Applicant Name:</b>	
<b>Applicant Address:</b>	
<b>Applicant Telephone:</b>	
<b>Landowner Name:</b>	
<b>Location (e.g. address and/or section number, general description):</b>	
<b>Anticipated Timeframe for Project completion:</b>	

This application shall be submitted with fifteen (15) copies of a preliminary plat on paper no smaller than 22" x 30" and one (1) copy of the preliminary plat on either 8.5" x 11", 8.5" x 14, or 11" x 17" paper in accordance with Article V of the Town of Mukwa Land Division and Subdivision Ordinance. The application shall include all of the following:

**YES NO**

- |                          |                          |                                                                                                                                                                                                                                                              |
|--------------------------|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | A map of sufficient scale showing the boundaries of the property being considered for division.                                                                                                                                                              |
| <input type="checkbox"/> | <input type="checkbox"/> | General parcel layout as proposed.                                                                                                                                                                                                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | The proposed subdivision name. This name shall not duplicate the name of any Plat previously recorded in Waupaca County. A subtitle of "County Plat" shall be required for all County Plats.                                                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | Owners name, along with Volume and Page of the instrument that shows title to the Platted area. The Volume and Page of the affected property may be shown on the map, in the Surveyor's Certificate, on the Preliminary Plat, or in the Owner's Certificate. |
| <input type="checkbox"/> | <input type="checkbox"/> | Volume and Page or platted status (i.e. State or County Plat by name and parcel number, CSM by volume, page and parcel number) of adjoining lands.                                                                                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | Radius of all curves.                                                                                                                                                                                                                                        |
| <input type="checkbox"/> | <input type="checkbox"/> | Proposed and existing road(s) showing road name and right angle width.                                                                                                                                                                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | Proposed and existing roads shall be dedicated as required in Article VIII.                                                                                                                                                                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | Public areas to be dedicated, identified as "dedicated to the public."                                                                                                                                                                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | Floodplain, wetland and shoreland boundaries. Source of the data shall be identified.                                                                                                                                                                        |
| <input type="checkbox"/> | <input type="checkbox"/> | Locations of existing buildings, watercourses, drainage ditches, fences and any other pertinent features.                                                                                                                                                    |
| <input type="checkbox"/> | <input type="checkbox"/> | Locations and names of adjoining parks, cemeteries, subdivisions, ponds, streams, lakes and flowages.                                                                                                                                                        |



**YES NO**

- |                          |                          |                                                                                                                                    |
|--------------------------|--------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | Any proposed lake or stream access or any proposed lake or stream improvement or relocation.                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | The name & address of the surveyor & Subdivider placed on the face of the Plat.                                                    |
| <input type="checkbox"/> | <input type="checkbox"/> | Report on Soil Borings and Percolation Tests. Locations of borings may be required to be shown on the face of the map.             |
| <input type="checkbox"/> | <input type="checkbox"/> | A general description of all property owned and controlled by the Subdivider contiguous to the proposed land division.             |
| <input type="checkbox"/> | <input type="checkbox"/> | An area development plan for future use may be required if proposed development in some way affects adjoining lands.               |
| <input type="checkbox"/> | <input type="checkbox"/> | Road name application must be submitted to the LIS division for approval for any road names (i.e. new, extension, private etc...). |
| <input type="checkbox"/> | <input type="checkbox"/> | Dimensions of all parcels, together with proposed parcel and block numbers.                                                        |

<b>Applicant Signature &amp; Date:</b>	
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<b>Town Approval:</b>	Town Board Chair Signature:  Date:
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**Town of Mukwa**  
Waupaca County, WI

Preliminary Plat Application for Conservation Design  
Subdivision

This application shall be completed and submitted after a Pre-Preliminary Plat has been submitted and approved by the Town of Mukwa.

<b>Applicant Name:</b>	
<b>Applicant Address:</b>	
<b>Applicant Telephone:</b>	
<b>Landowner Name:</b>	
<b>Location (e.g. address and/or section number, general description):</b>	
<b>Anticipated Timeframe for Project completion:</b>	

This application shall be submitted with fifteen (15) copies of a preliminary plat on paper no smaller than 22" x 30" and one (1) copy of the preliminary plat on either 8.5" x 11", 8.5" x 14, or 11" x 17" paper in accordance with Article V of the Town of Mukwa Land Division and Subdivision Ordinance. The application shall include all of the following:

**YES NO**

- |                          |                          |                                                                                                                                                                                                                                                              |
|--------------------------|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | A map of sufficient scale showing the boundaries of the property being considered for division.                                                                                                                                                              |
| <input type="checkbox"/> | <input type="checkbox"/> | General parcel layout as proposed.                                                                                                                                                                                                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | The proposed subdivision name. This name shall not duplicate the name of any Plat previously recorded in Waupaca County. A subtitle of "County Plat" shall be required for all County Plats.                                                                 |
| <input type="checkbox"/> | <input type="checkbox"/> | Owners name, along with Volume and Page of the instrument that shows title to the Platted area. The Volume and Page of the affected property may be shown on the map, in the Surveyor's Certificate, on the Preliminary Plat, or in the Owner's Certificate. |
| <input type="checkbox"/> | <input type="checkbox"/> | Volume and Page or platted status (i.e. State or County Plat by name and parcel number, CSM by volume, page and parcel number) of adjoining lands.                                                                                                           |
| <input type="checkbox"/> | <input type="checkbox"/> | Radius of all curves.                                                                                                                                                                                                                                        |
| <input type="checkbox"/> | <input type="checkbox"/> | Proposed and existing road(s) showing road name and right angle width.                                                                                                                                                                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | Proposed and existing roads shall be dedicated as required in Article VIII.                                                                                                                                                                                  |
| <input type="checkbox"/> | <input type="checkbox"/> | Public areas to be dedicated, identified as "dedicated to the public."                                                                                                                                                                                       |
| <input type="checkbox"/> | <input type="checkbox"/> | Floodplain, wetland and shoreland boundaries. Source of the data shall be identified.                                                                                                                                                                        |
| <input type="checkbox"/> | <input type="checkbox"/> | Locations of existing buildings, watercourses, drainage ditches, fences and any other pertinent features.                                                                                                                                                    |
| <input type="checkbox"/> | <input type="checkbox"/> | Locations and names of adjoining parks, cemeteries, subdivisions, ponds, streams, lakes and flowages.                                                                                                                                                        |

**YES NO**

- \_\_\_\_ Any proposed lake or stream access or any proposed lake or stream improvement or relocation.
- \_\_\_\_ The name & address of the surveyor & Subdivider placed on the face of the Plat.
- \_\_\_\_ Report on Soil Borings and Percolation Tests. Locations of borings may be required to be shown on the face of the map.
- \_\_\_\_ A general description of all property owned and controlled by the Subdivider contiguous to the proposed land division.
- \_\_\_\_ An area development plan for future use may be required if proposed development in some way affects adjoining lands.
- \_\_\_\_ Road name application must be submitted to the LIS division for approval for any road names (i.e. new, extension, private etc...).
- \_\_\_\_ Dimensions of all parcels, together with proposed parcel and block numbers.
- \_\_\_\_ Development Yield Calculation (refer to back of this application).

**DEVELOPMENT YIELD CALCULATION**

- (1) Calculate the Gross Tract Area (GTA). This shall be the total acreage of the property.  
**GTA: \_\_\_\_\_ acres**
- (2) Calculate Primary Conservation Areas (PCA). This acreage shall be determined using the following criteria. The data supplied within this calculation shall be substantiated with sufficient plans and data.
  - (m) All lands located within existing street Right-of-Ways: \_\_\_\_\_ acres
  - (n) All lands located within existing Utility and Railway Right-of-Ways: \_\_\_\_\_ acres
  - (o) All lands located within floodplain: \_\_\_\_\_ acres
  - (p) All lands within environmentally sensitive areas \_\_\_\_\_ acres
  - (q) All lands located within wetlands: \_\_\_\_\_ acres
  - (r) All of the land area having slopes 12% or greater: \_\_\_\_\_ acres

**PCA (sum of a through f) \_\_\_\_\_ acres**
- (3) Calculation of Adjusted Tract Area (ATA). The ATA shall equal the GTA minus the PCA.  
**ATA: \_\_\_\_\_ acres**

(4) Calculation of Secondary Conservation Areas (SCA). The SCA shall include, but is not necessarily limited to:

(u) Stream corridors within one hundred (100) feet of the ordinary high-water mark: \_\_\_\_\_ acres

(v) Environmental corridors: \_\_\_\_\_ acres

(w) Critical wildlife habitat: \_\_\_\_\_ acres

(x) Mature woodlands, wherein twenty-five percent (25%) or more of the trees have a DBH of twenty (20) inches or more: \_\_\_\_\_ acres

(y) Unique natural features, which may include hills, knolls, depressions, rock outcroppings, and others: \_\_\_\_\_ acres

(z) Prime agricultural lands: \_\_\_\_\_ acres

(aa) Barns, silos, fence lines, and other structures that exemplify, or are symbolic of, the town's agricultural character: \_\_\_\_\_ acres

(bb) Historic structures: \_\_\_\_\_ acres

(cc) Scenic views

(dd) Large trees, identified as trees with DBH of forty-eight (48) inches or greater, unless otherwise deemed a safety hazard

**SCA:** \_\_\_\_\_ acres

(5) Calculation of Net Development Area (NDA). The NDA shall be a minimum of forty percent (40%) of the GTA, and shall include the ATA minus SCA.

**NDA:** \_\_\_\_\_ acres

(6) Calculation of Permitted Dwelling Units (PDU). The maximum number of permitted dwelling units in a conservation subdivision shall equal the ATA multiplied by 1.20 with a minimum lot size of 1/2-acre. If the calculation of PDU results in a figure ending in .5 or greater, it shall be rounded up to the next whole number. If the calculation of PDU results in a figure ending in .4 or lower, it shall be rounded down to the next whole number.

**PDU:** \_\_\_\_\_

<b>Applicant Signature &amp; Date:</b>	
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<b>Town Approval:</b>	Town Board Chair Signature: Date:
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**Town of Mukwa**  
**Waupaca County, WI**

Final Plat Application for Conventional (Yield) Subdivision

This application shall be completed and submitted after a Preliminary Plat has been submitted and approved by the Town of Mukwa.

<b>Applicant Name:</b>	
<b>Applicant Address:</b>	
<b>Applicant Telephone:</b>	
<b>Landowner Name:</b>	
<b>Location (e.g. address and/or section number, general description):</b>	
<b>Anticipated Timeframe for Project completion:</b>	

This application shall be submitted with fifteen (15) copies of a final plat on paper no smaller than 22" x 30" and one (1) copy of the final plat on either 8.5" x 11", 8.5" x 14, or 11" x 17" paper in accordance with Article V of the Town of Mukwa Land Division and Subdivision Ordinance. In addition to the requirements of the Preliminary Plat and §236 Wisconsin Statutes the Final Plat submitted shall include the following:

**YES NO**

- |       |       |                                                                                                                                                                                   |
|-------|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| _____ | _____ | A clear and concise legal description that exactly matches the bearings and distances shown on the map.                                                                           |
| _____ | _____ | Area of each parcel shown in square feet (nearest square foot) and acres.                                                                                                         |
| _____ | _____ | All curve data.                                                                                                                                                                   |
| _____ | _____ | Building setback lines shall be shown or noted on the face of the map.                                                                                                            |
| _____ | _____ | Lands reserved for the common use of the property owners within the subdivision.                                                                                                  |
| _____ | _____ | The ownership of these common lands shall be shown and described. These lands shall be established as outlots.                                                                    |
| _____ | _____ | Proposed deed and Plat restrictions.                                                                                                                                              |
| _____ | _____ | It shall be required that on sheet one of the Plat that a pre designed recording block be available for the Register of Deeds to be placed on the Plat for recording information. |
| _____ | _____ | Show arc distances on the face of the map                                                                                                                                         |

**Town of Mukwa**  
**Waupaca County, WI**

Final Plat Application for Conservation Design Subdivision

This application shall be completed and submitted after a Preliminary Plat has been submitted and approved by the Town of Mukwa.

<b>Applicant Name:</b>	
<b>Applicant Address:</b>	
<b>Applicant Telephone:</b>	
<b>Landowner Name:</b>	
<b>Location (e.g. address and/or section number, general description):</b>	
<b>Anticipated Timeframe for Project completion:</b>	

This application shall be submitted with fifteen (15) copies of a final plat on paper no smaller than 22" x 30" and one (1) copy of the final plat on either 8.5" x 11", 8.5" x 14, or 11" x 17" paper in accordance with Article V of the Town of Mukwa Land Division and Subdivision Ordinance. In addition to the requirements of the Preliminary Plat and §236 Wisconsin Statutes the Final Plat submitted shall include the following:

**YES NO**

- |       |       |                                                                                                                                                                                   |
|-------|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| _____ | _____ | A clear and concise legal description that exactly matches the bearings and distances shown on the map.                                                                           |
| _____ | _____ | Area of each parcel shown in square feet (nearest square foot) and acres.                                                                                                         |
| _____ | _____ | All curve data.                                                                                                                                                                   |
| _____ | _____ | Building setback lines shall be shown or noted on the face of the map.                                                                                                            |
| _____ | _____ | Lands reserved for the common use of the property owners within the subdivision.                                                                                                  |
| _____ | _____ | The ownership of these common lands shall be shown and described. These lands shall be established as outlots.                                                                    |
| _____ | _____ | Proposed deed and Plat restrictions.                                                                                                                                              |
| _____ | _____ | It shall be required that on sheet one of the Plat that a pre designed recording block be available for the Register of Deeds to be placed on the Plat for recording information. |
| _____ | _____ | Show arc distances on the face of the map                                                                                                                                         |
| _____ | _____ | Development Yield Calculation (refer to back of this application).                                                                                                                |

<b>Applicant Signature &amp; Date:</b>	
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<b>Town Approval:</b>	Town Board Chair Signature:
	Date:

**DEVELOPMENT YIELD CALCULATION**

- (1) Calculate the Gross Tract Area (GTA). This shall be the total acreage of the property.  
**GTA: \_\_\_\_\_ acres**
- (2) Calculate Primary Conservation Areas (PCA). This acreage shall be determined using the following criteria. The data supplied within this calculation shall be substantiated with sufficient plans and data.
- (s) All lands located within existing street Right-of-Ways: \_\_\_\_\_ acres
  - (t) All lands located within existing Utility and Railway Right-of-Ways: \_\_\_\_\_ acres
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  - (v) All lands within environmentally sensitive areas \_\_\_\_\_ acres
  - (w) All lands located within wetlands: \_\_\_\_\_ acres
  - (x) All of the land area having slopes 12% or greater: \_\_\_\_\_ acres
- PCA (sum of a through f) \_\_\_\_\_ acres**
- (3) Calculation of Adjusted Tract Area (ATA). The ATA shall equal the GTA minus the PCA.  
**ATA: \_\_\_\_\_ acres**
- (4) Calculation of Secondary Conservation Areas (SCA). The SCA shall include, but is not necessarily limited to:
- (ee) Stream corridors within one hundred (100) feet of the ordinary high-water mark: \_\_\_\_\_ acres
  - (ff) Environmental corridors: \_\_\_\_\_ acres
  - (gg) Critical wildlife habitat: \_\_\_\_\_ acres
  - (hh) Mature woodlands, wherein twenty-five percent (25%) or more of the trees have a DBH of twenty (20) inches or more: \_\_\_\_\_ acres
  - (ii) Unique natural features, which may include hills, knolls, depressions, rock outcroppings, and others: \_\_\_\_\_ acres
  - (jj) Prime agricultural lands: \_\_\_\_\_ acres
  - (kk) Barns, silos, fence lines, and other structures that exemplify, or are symbolic of, the town's agricultural character: \_\_\_\_\_ acres
  - (ll) Historic structures: \_\_\_\_\_ acres
  - (mm) Scenic views
  - (nn) Large trees, identified as trees with DBH of forty-eight (48) inches or greater, unless otherwise deemed a safety hazard
- SCA: \_\_\_\_\_ acres**

- (5) Calculation of Net Development Area (NDA). The NDA shall be a minimum of forty percent (40%) of the GTA, and shall include the ATA minus SCA.

**NDA:** \_\_\_\_\_ **acres**

- (6) Calculation of Permitted Dwelling Units (PDU). The maximum number of permitted dwelling units in a conservation subdivision shall equal the ATA multiplied by 1.20 with a minimum lot size of 1/2-acre. If the calculation of PDU results in a figure ending in .5 or greater, it shall be rounded up to the next whole number. If the calculation of PDU results in a figure ending in .4 or lower, it shall be rounded down to the next whole number.

**PDU:** \_\_\_\_\_

<b>Applicant Signature &amp; Date:</b>	
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<b>Town Approval:</b>	Town Board Chair Signature: Date:
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**0107.72 Final Adoption/Board Signatures.**

This ordinance shall take effect immediately upon its passage and publication or posting as provided by law. The town clerk shall properly post or publish this ordinance as required under s. 60.80, Wis. stats.

The above and foregoing ordinance was adopted by the Town Board of the Town of Mukwa, Waupaca County, Wisconsin, at a meeting held on **December 17, 2007.**

Aye \_\_\_\_\_

\_\_\_\_\_  
Walter Heise, Town Chairman

No \_\_\_\_\_

\_\_\_\_\_  
Michael G. Wundrock, Supervisor #1

\_\_\_\_\_  
Neil Freeman, Supervisor #2

Filed this 17<sup>th</sup> Day of December, 2007  
in the office of the Town Clerk.

\_\_\_\_\_  
Attest: Jeannette Zielinski, Mukwa Town Clerk

Code of Ordinance Published: 11/30/07  
Posted at:  
Northport Convenience Center: 12/18/07  
Bean City Bar & Grill: 12/18/07  
Mukwa Town Hall: 12/18/07  
Adoption of Ordinance Published: 12/20/07